



P.O. box 1258
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Accredited by the Western Association of Schools and Colleges

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Learning Support Committee
11:10 a.m., July 8, 2021
Board Conference Room

MINUTES

Present:

Verenaisi Bavadra

Chairperson/Library Director

Dr. Elizabeth Switaj

Vice President of Academic and Student Affairs

Rigieta Lord

Dean of WAVES

Krystle Helkena

for Associate Dean of Learning Support

Curriha Lani-Jumao-as

for Associate Dean of Student Equity and Engagement

Boni Sanchez (**Not Present**)

IT Director

Demiana Kumoru

Counseling Director

Mary Silk (**Not Present**)

Nuclear Institute Director

Manny Mottelang (**Not Present**)

Learning Designer

Mylast Bilimon

Liberal Arts Department Representative

Marson Ralpho (**Not Present**)

Education Department Representative

Moses Sumaoang

for Nursing Department Representative

Adedayo Ogunmokun

Gen. Ed. Representative (Excused)

Rosalie Bojos (**Not Present**)

Dev. Ed. Representative

Waisiki Baleikorocau (**Not Present**)

STEM, Chairperson

Tarry Henos

ABE, Chairperson

Waisake Savu (**Not Present**)

VCARP, Chairperson

The Learning Support Committee's meeting for the month of June 2021, was called to order by the Chairperson/Library Director at approximately 11:35 a.m. The Chairperson welcomed all the Learning Support Committee members and the newly appointed members.

I. Review Previous Meeting Minutes

- A. After reviewing the minutes, the Counseling Director moved to approve the minutes for June 10, 2021, seconded by the Liberal Arts Department Representative. The motion was approved by the majority with no abstention.



APPROVAL

Having no corrections, the meeting Minutes for June 10, 2021, were approved, as presented.

II. Announcements

A. Library

1. The Chairperson/Library Director informed the LSC members of the resignation of the Teaching Librarian.
 - a) The vacancy post will be advertised soon, however, any matters in regards to Library Instruction, Information Literacy and Library Tutorial Series, should be directed to the Library Director.
2. The Chairperson/Library Director also informed the committee members of the approved Library PLOs.
 - a) The Library PLOs were approved electronically by the IEC on July 1, 2021.
 - b) The PROQUEST trial has been completed.
3. An online survey will be circulated inviting any recommendations for nominees from the library staff members for the Employee of the Month/Year Award.

III. Matters from the Previous Meeting

A. CMI Learning Support Co-Curriculum Action Form for Regular Workshops- Presented by: Counseling Director

1. CJ & RK Co-Curricular Workshop Form #1 - 6.18.21
2. CJ & RK Co-Curricular Workshop Form #2 - 6.18.21
3. CJ & RK Co-Curricular Workshop Form #3 - 6.18.21
4. RM Co-Curricular Workshop Form #4 - 6.18.21
5. RM Co-Curricular Workshop Form #5 - 6.18.21
6. NNP2P Co-Curricular Workshop Form #6 - 6.18.21
 - a) After careful consideration, a motion was made by the Nursing Department Representative for the Counseling Director to relook/revise the Co-Curricular Workshop Forms, as the LSC will have their final review during their next meeting on August 12, 2021. The motion was seconded by the Director of WAVES, and was agreed by the majority with no abstention.
 - (1) The Director of WAVES volunteered to assist the Counseling Director in carrying out the task.

Adjournment

The Learning Support Committee's meeting for July 2021 was adjourned at 12:02 p.m.



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Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer
Executive Council

Concurred By:

DocuSigned by:

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Verenaisi Bavadra
Chairperson
Learning Support Committee

Approval Date:

August 12, 2021