



Learning Support Committee
11:10 a.m., May 12, 2022
Board Conference Room

MINUTES

Present:

Jemimah Razalan	Chairperson/Associate Dean of Learning Support
Dr. Elizabeth Switaj	Vice President of Academic and Student Affairs
Dustin Langidrik	<i>for</i> Dean of WAVES
Meyar Mamis (On Leave)	Associate Dean of Student Equity and Engagement
Manny Mottelang (Not Present)	Learning Designer
Mylast Bilimon (Not Present)	Marshallese Department Chairperson
Rosie Koroi (Not Present)	Education Department Representative
Dr. Rebecca Raab	Gen. Ed. Representative
Rosalie Bojos (Not Present)	Dev. Ed. Representative
Meliser Saimon	Nursing Department Representative
Edward Adiniwin	Maritime Vocational Training Center, Director
Demiana Kumoru	Counseling Director
Mary Silk	Nuclear Institute Director
Tarry Henos (Not Present)	ABE, Chairperson
Waisiki Baleikorocau (Not Present)	STEM, Chairperson
Ranny Kumtak	<i>for</i> IT Director
Sa'a Lijiana Finiasi	Liberal Arts Department Representative
Joshua Ralpho (Not Present)	SGA Representative I
Kalana Langbata (Not Present)	SGA Representative II

Attendees via ZOOM

Verenaisi Bavadra	Vice Chairperson/Library Director
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The LSC's meeting for May 2022 was called to order by the Chairperson at 11:25 am. The meeting started out, having the Nursing Department representative reciting the CMI Mission Statement.

I. Review the Previous Meeting MINUTES

A. April 14, 2022

1. The Committee reviewed the meeting MINUTES of April 14, 2022.



2. The Counseling Department's Director made a motion to approve the MINUTES, seconded by the Maritime Vocational Training Center's Director. The motion was passed successfully by the majority with no abstentions.

APPROVAL

With no corrections, the MINUTES of April 14, 2022, were approved as presented.

II. Announcements

A. Library

1. Informit Database
 - a) The Library Director shared with the LSC members of the trial period due date, which has been scheduled for May 30, 2022.
 - b) A survey will also be disseminated before the end of May 2022, in regards to the Informit Database system.
2. OverDrive Reading System
 - a) The Library Director shared with the committee members that only 50 plus members of the CMI Community use the reading database.
 - (1) The Library Department is at risk of unsubscribing to the OverDrive Reading Database.
 - b) The IT Department's representative inquired if the CMI Library was open to the public, in which the Library Director confirmed that the CMI Library was opened to the public, however, the public was not allowed to sign out books and library materials.

B. ASP

1. The Chairperson/Associate Dean of Learning Support informed the committee members of the recruitment of tutors for the Summer Semester 2022 and the Fall Semester 2022.
2. Tutors are needed in the following areas:
 - a) Mathematics: Math 102, 110/111, 120/121, 160, and 201 (including non-college level Mathematics courses)
 - b) Science: SCI 230, 215, 101, 111, 135, 110, and 210 (including non-college level Science courses)
 - c) ICS: ICS 101 and 104 (including basic computer skills courses)
3. The Associate Dean of Learning Support will disseminate an email regarding the recruitment of tutors before the end of May 2022.

III. Matters from the Previous Meeting



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A. Co-Curricular Workshop Form 7 Habits of Success

1. The LSC members thoroughly reviewed the Co-Curricular Workshop Form 7 Habits of Success.
2. The SLO#1 and SLO#3 were carefully reviewed by the members.
 - a) Minor changes were made to the SLO#1:
 - (1) ***“List 5 habits to be successful,”*** was changed to ***“List 7 habits to be successful.”***
 - b) The LSC members recommended that there should be more explanation to the SLOs.
 - c) LSC Recommendation:
 - (1) During the workshop, students should be asked what they think are the 7 habits to become successful.
3. After being thoroughly reviewed, the ***Co-Curricular Workshop Form: 7 Habits of Success***, was deferred to June 9, 2022.

IV. Adjournment

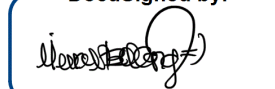
The LSC’s monthly meeting for May 2022, was adjourned at 12:13p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:


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Meria N. Bollong
Secretariat Officer
Executive Council

DocuSigned by:


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Jemimah Razalan/Assoc. Dean of Learning Support
Chairperson
Learning Support Committee

July 14, 2022