



P.O. box 1258
Majuro, Marshall Islands, MH 96960

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Learning Support Committee
11:10 a.m., May 13, 2021
Board Conference Room

MINUTES

Present:

Verenaisi Bavadra

Chairperson/Library Director

Dr. Elizabeth Switaj

Vice President of Academic and Student Affairs

Rigieta Lord

Dean of WAVES

Jemimah Razalan

Associate Dean of Learning Support

Meyar Mamis

Associate Dean of Student Equity and Engagement

Manny Mottelang

Learning Designer

Mylast Bilimon

Liberal Arts Department Representative

Marson Ralpho

Education Department Representative

Adedayo Ogunmokun

Gen. Ed. Representative

Rosalie Bojos

Dev. Ed. Representative

Demiana Kumoru

Counseling Director

Mary Silk

Nuclear Institute Director

The Learning Support Committee's first meeting was called to order by the Chairperson/Library Director at approximately 11:17 a.m.

The Chairperson asked if the VPASA would give the committee a brief summary of the role and importance of the Learning Support Committee, in which the VPASA emphasized not focusing just on the administrative support for the college, but also learning support for the college and the students.

I. Review of the Learning Support Committee's RSA

- A. The VPASA and the Chairperson thoroughly elaborated more to the committee members the purpose and processes of the LSC committee and clarified that the LSC makes recommendations and *is not* a decision making body.
- B. The Chairperson informed the committee that the SBA representatives will start joining the LSC during the Fall Semester 2021.
 1. The Associate Dean of Student Equity and Engagement confirmed that the SBA Representatives to the LSC will consist of the Senator of Education and the Senator of ABE.



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- C. The committee’s quorum was clarified by the Chairperson to the committee members, having 10 members present will qualify as a quorum to proceed with LSC’s monthly meetings.
- D. The Chairperson shared with the committee members the committee’s voting procedures.
- E. The VPASA clarified on the procedures the LSC will proceed with in “reviewing the learning support outcomes assessment results,” as it was brought up by one of the committee members.

II. Faculty Representatives

- A. Not all faculty representatives attended the LSC meeting. Therefore, the Chairperson will follow-up on the nominations from each department.
- B. The Dean of WAVES will report their nominations during the next LSC meeting on June 10, 2021.

III. Item for the Next Meeting

- A. As suggested by the VPASA, the outcome assessments from the program reviews from the Library and the Counseling departments could be an agenda item for the next LSC’s meeting on June 10, 2021.


IV. Other Matters Discussed

- A. The Associate Dean of Student Equity and Engagement inquired about “note-takers” for students that are absent from school for a long period of time.
 - 1. To avoid running into quality issues, the VPASA strongly discouraged the idea of having “note-takers.”

V. Adjournment

- A. The Learning Support Committee’s first meeting was adjourned at 11:48 a.m.

Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer
Executive Council

Concurred By:

DocuSigned by:

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Verenaisi Bavadra
Chairperson
Learning Support Committee

Approval Date:

June 10, 2021

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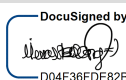
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