



P.O. box 1258
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Learning Support Committee
11:10 a.m., April 14, 2022
Board Conference Room

MINUTES

Present:

Jemimah Razalan

Chairperson/Associate Dean of Learning Support

Dr. Elizabeth Switaj

Vice President of Academic and Student Affairs

Rigieta Lord

Dean of WAVES

Meyar Mamis (**On Leave**)

Associate Dean of Student Equity and Engagement

Manny Mottelang (**Not Present**)

Learning Designer

Mylast Bilimon

Marshallese Department Chairperson

Rosie Koroi (**Not Present**)

Education Department Representative

Dr. Rebecca Raab

Gen. Ed. Representative

Rosalie Bojos

Dev. Ed. Representative

Rosina Korean

Nursing Department Representative

Edward Adiniwin

Maritime Vocational Training Center, Director

Demiana Kumoru

Counseling Director

Mary Silk (**Not Present**)

Nuclear Institute Director

Tarry Henos (**Not Present**)

ABE, Chairperson

Waisiki Baleikorocau

STEM, Chairperson

Ranny Kumtak

for IT Director

Sa'a Lijiana Finiasi

Liberal Arts Department Representative

Joshua Ralpho (**Not Present**)

SGA Representative I

Kalana Langbata (**Not Present**)

SGA Representative II

Attendees via ZOOM

Verenaisi Bavadra (**Not Present**)

Vice Chairperson/Library Director

The LSC's meeting for April 14, 2022 was called to order by the Chairperson at 11:20 am. The meeting started out, having all the members reciting the CMI Mission Statement.

I. Review the Previous Meeting MINUTES

A. The Committee reviewed the meeting MINUTES of March 10, 2022.

1. The Dev. Ed Representative made a motion to approve the MINUTES, seconded by the Marshallese Studies Department Chairperson. The motion was passed successfully by the majority with no abstentions.



APPROVAL

With no corrections, the MINUTES of March 10, 2022, were approved as presented.

II. Announcements

A. Counseling Department

1. The Counseling Department Director shared with the members the activities that were to occur by the end of April 2022 in regards to Sexual Harrassment awareness.
 - a) The VPASA recommended that such activities be shared with the LSC prior to the month activities would occur.
 - (1) The LSC department representatives would share the information with their departments to decide if there were activities they would prepare for students in support of specific awareness months.

B. Dev. Ed. Department

1. The Dev. Ed. Department representative shared with the LSC members the department's ongoing activities.
 - a) The last academic event will be a speech presentation contest.

III. Matters from the Previous Meeting

- A. The LSC Chairperson commended the Dean of WAVES for assisting in finalizing the 2nd Batch of the Co-Curricular Workshop Forms.
 1. [Co-Curricular Workshop Form-Template AS](#)
 - a) LSC Recommendations:
 - (1) The Dev. Ed. representative inquired on how the SLO 2 would be measured.
 - (a) The LSC members recommended that questions should be included in the evaluation after the workshop to measure SLO 2.
 - b) After being reviewed, the Dean of WAVES made a motion to approve the Co-Curricular Workshop Form-Template AS. The motion was seconded by the STEM Chairperson, and was approved by the majority with one abstention.
 - (1) **DECISION**



- (a) **With the modification recommended, the Co-Curricular Workshop Form-Template for Academic Success, was approved, as projected.**

2. Co-Curricular Workshop Form-Template SG

- a) The LSC members carefully reviewed and discussed the Prerequisite.
- (1) The Dean of WAVES recommended that the warm up activities be used to identify which area to focus on in regards to Setting S.M.A.R.T. Goals.
- b) The dates on the Co-Curricular Form were changed to April 2022.
- c) The Dean of WAVES moved to approve, seconded by the Counseling Department Director. The motion was passed by the majority with one abstention.

(1) **DECISION**

- (a) **Having minor corrections, the Co-Curricular Workshop Form-Template for Setting S.M.A.R.T. Goals, was approved, as presented.**

3. Workshop Plan SMARTSTART By Saying No to Unhealthy Substances

- a) The Workshop Title, “SMART START, Say No to Unhealthy Substances & Practices, was also carefully reviewed by the LSC members.
- b) The Workshop Description, “The workshop is designed to assist students in utilizing healthy habits and practices to develop positive habits that have impact on their lives and academic performance,” was also discussed if it was in relation to the Workshop Title.
- c) The LSC members thoroughly reviewed the SLO 1:
- (1) “Identify seven smart ways to start off the academic semester.”
- (a) The LSC members recommended that the Workshop Title be changed, more focused on the SLO 1.
- (b) The LSC members also discussed the importance of having a Financial Literacy Workshop for the students.
- d) After being carefully reviewed, the STEM Department Chairperson made a motion to table the Workshop Plan Smartstart by Saying No to Unhealthy Substance in the next LSC meeting on May 12, 2022. The motion was seconded by the Director of the



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Maritime Vocational Training Center. The motion was passed successfully by the majority with no abstentions.

4. Workshop Plan Suicide Prevention

- a) The LSC members reviewed the Suicide Prevention Workshop Plan.
- b) LSC members recommended that there should also be a workshop held for the Faculty.
- c) After being thoroughly reviewed, the Dean of WAVES made a motion to approve, seconded by the Director of the Maritime Vocational Training Center. The motion was successfully passed by the majority with one abstention.

(1) DECISION

- (a) Having no corrections, the Workshop Plan for Suicide Prevention, was approved, as presented.

IV. Follow-UP Items for Discussion from the VPASA

- A. Peer Pressure
- B. Disabilities
- C. Part-Time Students

- 1. The LSC members began to discuss ways, in regards to support, for the part-time students.
 - a) The LSC members were to share the arising topic with their respective departments and will share the responses in the next LSC meeting on April 14, 2022.

In the interest of time, the agenda item no. IV, was deferred for the next meeting on May 12, 2022.

V. Adjournment

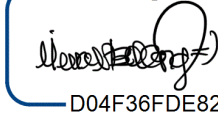
The LSC's monthly meeting for April 2022, was adjourned at 12:05p.m.

Submitted By:


Concurred By:

Approval Date:

DocuSigned by:


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DocuSigned by:


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May 12, 2022

Meria N. Bollong
Secretariat Officer
Executive Council

Jemimah Razalan/Assoc. Dean of Learning Support
Chairperson
Learning Support Committee