



Learning Support Committee
11:10 a.m., March 10, 2022
Board Conference Room

MINUTES

Present:

Jemimah Razalan	Chairperson/Associate Dean of Learning Support
Dr. Elizabeth Switaj	Vice President of Academic and Student Affairs
Rigieta Lord	Dean of WAVES
Meyar Mamis (On Leave)	Associate Dean of Student Equity and Engagement
Manny Mottelang	Learning Designer
Mylast Bilimon (Not Present)	Marshallese Department Chairperson
Rosie Koroi (Not Present)	Education Department Representative
Dr. Rebecca Raab (Not Present)	Gen. Ed. Representative
Rosalie Bojos	Dev. Ed. Representative
Walton Boene (Not Present)	Nursing Department Representative
Edward Adiniwin (Not Present)	Maritime Vocational Training Center, Director
Roshiania Minor	<i>for</i> Counseling Director
Mary Silk (Not Present)	Nuclear Institute Director
Tarry Henos (Not Present)	ABE, Chairperson
Waisiki Baleikorocau (Not Present)	STEM, Chairperson
Bonifacio Sanchez	IT Director
Sa'a Lijiana Finiasi	Liberal Arts Department Representative
Joshua Ralpho (Not Present)	SGA Representative I
Kalana Langbata	SGA Representative II

Attendees via ZOOM

Verenaisi Bavadra (Excused)	Vice Chairperson/Library Director
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The LSC's meeting for March 10, 2022 was called to order by the Chairperson at 11:25a.m. The meeting started out, having the Dean of WAVES reciting CMI's Mission Statement for the Committee.

I. Review the Previous Meeting MINUTES

A. The Committee reviewed the meeting MINUTES of February 10, 2022.



1. The Dev. Ed Representative made a motion to approve the MINUTES, seconded by the proxy for the Director of the Counseling Department. The motion was carried by the majority with no abstentions.

APPROVAL

With no corrections, the MINUTES of February 10, 2022, were approved as presented.

II. Announcements

A. Library Department

1. All students are now allowed to take in their bags with them inside the Library.
2. A new Library System (KOHA is being implemented in the Library and currently in its transition state - running alongside the Old Library System, the Mandarin 5.
 - a) This is a new robust system that will make research more user friendly and can be incorporated into Course Work needs.
3. CMI 101 -L1 and L2 sessions are completed.
 - a) Students can have group/class or individual sessions on library research with the Teaching Librarian.
 - b) The instructors should encourage the students to use the program for research purposes.

B. Counseling Department

1. The TRACC Coordinator has been transferred to be under the supervision of the Associate Dean of Learning Support.
2. The Counseling Department recently launched the “Voices of Youth” Program.
 - a) This program will do advocacy using various tools, such as motivational songs, essays, or art & designing.
 - (1) There were recommendations from the Dev. Ed. Representative in regards to classroom visits, in regards to the Voices of Youth Program, on March 18, 2022.
 - (2) Expressive elements, such as creative writing, were also discussed thoroughly by the members.
3. The Counseling Department shared working closely with Dr. Holden Nena for the assessment & treatment of Persons Living with Disabilities & Mental Health Care.



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- a) Dr. Nena visits the CMI campus on Fridays, at 3:00p.m., at the Counseling Department.

III. Matters from the Previous Meeting

A. *2nd Batch of Co-Curricular Workshop Forms*

1. Co-Curricular Workshop Form for Academic Success
2. Co-Curricular Workshop Form for Setting S.M.A.R.T Goals
3. Workshop Plan_SMART START, Say No to Unhealthy Substances & Practices
4. Workshop Plan_Suicide Prevention
 - a) The following were discussed and recommended by the LSC members:
 - (1) SLOs needed to be in the correct phrasing.
 - (2) The Workshop Description didn't match the SLOs
 - (a) The SLOs needed to reflect the description
 - (3) After careful consideration, the Dean of WAVES volunteered to assist the Counseling Department in finalizing and revising the remainder of the *2nd Batch of the Co-Curricular Workshop Forms*.

IV. Items for Discussion from the VPASA

- A. Peer Pressure
- B. Disabilities
- C. Part-Time Students
 1. The LSC members began to discuss ways, in regards to support, for the part-time students.
 - a) The LSC members were to share the arising topic with their respective departments and will share the responses in the next LSC meeting on April 14, 2022.

V. Adjournment


The LSC's monthly meeting for March 2022, was adjourned at 12:15p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:


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Meria N. Bollong
Secretariat Officer
Executive Council

DocuSigned by:


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Jemimah Razalan/Assoc. Dean of Learning Support
Chairperson
Learning Support Committee

April 14, 2022