



P.O. box 1258  
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843  
Fax: (692) 625-7203  
Website: lsc@cmi.edu

Learning Support Committee  
11:10 a.m., February 10, 2022  
Board Conference Room

## MINUTES

Present:

Verenaisi Bavadra (via ZOOM)

Dr. Elizabeth Switaj  
Rigieta Lord (**Not Present**)  
Jemimah Razalan (**On Leave**)  
Meyar Mamis (**On Leave**)  
Manny Mottelang  
Mylast Bilimon  
Marson Ralpho (**Not Present**)  
Dr. Rebecca Raab  
Rosalie Bojos (**Not Present**)  
Walton Boene (**Not Present**)  
Edward Adiniwin (**Not Present**)  
Demiana Kumoru  
Mary Silk (**Not Present**)  
Tarry Henos  
Waisiki Baleikorocau  
Ranny Kumtak  
Sa'a Lijiana Finiasi  
Joshua Ralpho (**Not Present**)  
Kalana Langbata

Chairperson/Library Director

Vice President of Academic and Student Affairs  
Dean of WAVES  
Associate Dean of Learning Support  
Associate Dean of Student Equity and Engagement  
Learning Designer  
Marshallese Department Chairperson  
Education Department Representative  
Gen. Ed. Representative  
Dev. Ed. Representative  
Nursing Department Representative  
Maritime Vocational Training, Director  
Counseling Director  
Nuclear Institute Director  
ABE, Chairperson  
STEM, Chairperson  
*for* IT Director  
Liberal Arts Department Representative  
SGA Representative I  
SGA Representative II

The LSC's meeting for February 10, 2022 was called to order by the Chairperson at 11:15a.m. The meeting started out, having the Learning Designer reciting CMI's Mission Statement for the Committee.

The LSC Chairperson reminded the members of the incentive for members to memorize the mission statement.

### I. Review the Previous Meeting MINUTES

A. The Committee reviewed the meeting MINUTES of January 13, 2022.



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1. The Marshallese Department Chairperson made a motion to approve the MINUTES, seconded by the Director of the Counseling Department. The motion was carried by the majority with no abstentions.

### **APPROVAL**

**With no corrections, the MINUTES of January 13, 2022 were approved as presented.**

## **II. Matters from the Previous Meeting**

### **A. TRACC Mission, Vision, and PLOs**

1. After careful consideration, the Marshallese Department Chairperson moved to approve the document, seconded by the Counseling Director. The motion was successfully passed by the majority with no abstentions.

### **DECISION**

**With no corrections, the *TRACC Mission, Vision, and PLOs*, were approved as presented.**

### **B. 2nd Batch of Co-Curricular Workshop Forms**

#### **1. Co-Curricular Workshop Form #7**

- a) After thoroughly reviewing Co-Curricular Workshop Form #7, the Counseling Director made a motion to approve, seconded by the Marshallese Department Chairperson. The motion was passed unanimously by the majority with no abstentions.

### **DECISION**

**With no modifications, the *Co-Curricular Workshop Form #7*, was approved.**

#### **2. SMART START, Say No to Unhealthy Substances & Practices**

- a) It was decided by the LSC that the Counseling Director will work further on the document and re-submit for LSC review once it's finalized.

#### **3. Bullying Workshop Plan**

- a) After careful consideration, the Counseling Director moved to approve the ***Bullying Workshop Plan***, seconded by the Marshallese Department Director. The motion was approved by the majority with no abstentions.



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## DECISION

**With no corrections, the *Bullying Workshop Plan*, was approved as presented.**

4. In the interest of time, the Chairperson deferred the following until the next LSC meeting, scheduled for March 10, 2022:
  - a) Co-Curricular Workshop Form-Template for Academic Success
  - b) Co-Curricular Workshop Form-Template for Setting S.M.A.R.T. Goals
  - c) Suicide Prevention

### III. Announcements

#### A. Library Department

1. The Chairperson reminded the LSC members of the availability of the Teaching Librarian in terms of conducting teaching sessions for the instructional departments. An email request can be sent to [library@cmi.edu](mailto:library@cmi.edu) or directly to the Teaching Librarian.
2. The Library Department requested recommendations from the Faculty Department and the Student Government Association in terms of a proposed online database and other resources, to be purchased with the CARES Act funding.
  - a) The recommendations can be sent to the Library Department by the end of next week.
  - b) For more information, LSC members were asked to contact the Library Department, or email queries can be directed to [library@cmi.edu](mailto:library@cmi.edu).

### IV. Adjournment

The LSC's monthly meeting for February 2022, was adjourned at 11:57a.m.



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Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

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Meria N. Bollong  
Secretariat Officer  
Executive Council

DocuSigned by:

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Jemimah Razalan/Assoc. Dean of Learning Support  
Chairperson  
Learning Support Committee

March 10, 2022