



College of the Marshall Islands

1258 Ocean side, Majuro, Republic of the Marshall Islands
Tel nos. 625-3394 extension 263

IT Committee Minutes

September 20, 2012

Present

Boni Sanchez

Ruthy Maun

Timothy Owens

Chris Sebastian

Catherine Good

Agenda

1. Welcoming of the new member(s) of the IT Committee
2. IT Committee to convene all year round (to be discussed)
This is to address issues even during semester breaks. For Fall Semester 2012, the IT committee will meet on the 3rd week of the month, on a Thursday at 11am. Location may vary hence it will be announced prior to the meeting.
3. RSA is approved with minor correction (typographical error)
4. Collaboration on Google Docs
Since meetings only convene once a month, documents pertaining to the IT committee agenda/discussions will be on Google docs.
5. Bulk email sending/replying and Moodle policy (to be discussed)

Resolved Issues

- ~~1. Dev Ed RH 204 — Students can now access CDs required by faculty (not yet resolved)~~
2. Headsets will be included in next year's budget
3. LAN phones are now available in classrooms/labs that have technology installed

Other Issues

1. Inform IT department of required software (including CDs) before the semester begins
2. Students should not be permitted to use faculty laptops installed in classrooms
3. Torrent downloading is not permitted. Downloading torrent will block your path. Find other software (that is, not P2P) for the download videos such as 'Snooper'. For more information, please contact the IT department.



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4. Allow CMI employees (whose work is internet dependent) have internet at their place of residence. It is suggested that CMI will extend its internet connection to their place of residence and give them a time limit on their usage (to be discussed)

Approved