



College of the Marshall Islands

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IT Committee Minutes

September 14, 2011

Present

Chris Sebastian	Seyoum Teshome
Biuma Samson	Daryl Motellang
Mike Sutton	Boni Sanchez

1. Welcoming the new members of the IT committee
2. IT Committee calendar
 - a. IT committee members have agreed to meet every 3rd Wednesday of the Month 11:00am -12:00pm
3. Distribution of the revised RSA
 - a. Biuma makes a correction to paragraph four under the scope "College's ARRAK campus" to be replaced by the Land Grant Office
 - b. Request for inclusion of Student Services Representative to the IT Committee has been passed.
 - c. The committee members agreed to re-send the revised RSA and to be approved through email discussion.
4. Distribute IT Policy for reviewed among the members
5. Chris Sebastian has volunteered to be a recording secretary for IT committee minutes.

Agenda for next week:

6.
 - a. Standardization of CMI Operating systems/ computer applications
 - b. Library- Needs printer to support student's printing request
 - c. Will create and train the IT committee members in using Google apps to use for centralize calendars and group discussion.
7. Next meeting October 19, 2011 11:00am to 12:00 pm (Place, TBA)