



College of the Marshall Islands

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IT Committee Minutes

October 22, 2015

Present

Boni Sanchez	Victor Garcia Jr.	Chris Sebastian
Monica Gordon	Eric Bertram	Ramos Momotaro
Bruce Kattil	Johnson Langidrik	Curtis Vila

Agenda

1. Approval of Minutes for September 17, 2015 with minor changes.
2. Welcoming Ramos Momotaro to the IT Committee
3. Members Report
 - 3.1 Faculty
 - Electronic Bulk Email Distribution will be discussed in the Faculty Senate meeting
 - Installation of Microsoft Office 2013 for the mini laptops in the library
 - 3.2 Staff
 - Electronic Bulk Email Distribution will be discussed in the Staff Senate meeting

(FYI – A students emailed was hacked and explicit images was sent to STUCOM)
4. Approval of Software and System Acquisition Policy with minor changes
5. The student mailing list(stucom@cmi.edu) will be move from @cmi.edu domain to @cmistudent.com domain.

Next Meeting November 19, 2015

Minutes approved, 11/26/2015



College of the Marshall Islands
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IT COMMITTEE MINUTES

July 14, 2016 • 11:00AM • IR Conference Room

PRESENT: Boni Sanchez, Monica Gordon, Victor Garcia, Curtis Vila, Bruce Kattil, Wanda Graham, Chris Sebastian

CALL TO ORDER: Boni called the meeting to order at 11:00AM

AGENDA:

Updates

- Website Committee
came up with a better design for website; market orientation is focused towards students. Website will follow a theme similar to the Strategic Plan document.

New Business

- Technology at CMI (Meeting chaired by the President)
This meeting was held to ensure all technology at the college are talking to each other. Hence the RSA of the IT Committee are updated:
 - Director of Information Technology
 - Vice President, Administration
 - Two representatives chosen by Faculty Senate
 - One representative chosen by Staff Senate
 - One representative chosen by Student Body Association
 - One representative chosen by Land Grant and ARRAK
 - EDIIE
 - Chief Financial Officer
 - Dean of Academic Affairs
 - Director of Human Resources
 - Director of Library

- Changes to the RSA will be updated in the ITCOM Assessment document and will vote electronically.
- Turnitin and iThenticate were purchased as a bundle to reduce cost
- Technology Facility Fee (Use of IT equipment and services)
Boni will communicate this concern to the Plant & Facilities Committee

Next Agenda

- Working Groups for the website, Moodle, Turnitin, HR, MIP, Library

ADJOURNED: 12:30PM

IT Assessment FY 2015-2016 has been approved through electronic voting on August 1, 2016

NEXT MEETING: August 18, 2016 • 11:00PM