

# IT COMMITTEE MINUTES

May 09, 2017 • 11:00AM • Board Room

**PRESENT:** Boni Sanchez, Agnes Kotoisuva, Lisa Jeraan, Curtis Vila, Stanley Lorennij, Chris Sebastian, Va Savu, Ed Williams

**CALL TO ORDER:** Boni called the meeting to order at 11:10 AM

**REVIEW OF MINUTES:** Minutes from April 11, 2017, approved with revisions in the section containing ATAC policy. Moved by Agnes, Second by Chris. Approved with three abstain: VA Savu, Ed Williams, Curtis Vila

## UPDATES:

- ❖ Faculty
  - Last batch of laptops for the faculty are arriving.
  
- ❖ Website Committee
  - IT is developing a new CMI website from scratch. Later on they will create CMS for each departments.
  - Target date to release the proposed templates is after graduation.
  
- ❖ ATAC Updates
  - ATAC committee may have a training with agents from TurnItIn on its usage
  - A learning designer will be hired through a grant (Improvement in Quality Based Education)
  
- ❖ Email Policy Update
  - Feedback from Faculty senate:
    - The Google Device Policy for IOs devices needs more provision. Google has set a policy regarding mobile usage which IT has no control of.
  
- ❖ Send Boni an email if access of iThenticate is required
  
  
- ❖ Site Posting Procedure
  - To be reviewed by the IT committee; it needs to be revised.

**ADJOURNED:** 12:28 PM

Minutes Approved June 13, 2017

