

College of the Marshall Islands
Friday, December 10th: 11:10 AM – 12:00 PM
Faculty Senate – Minutes of Discussion

Chair: Alvin Page – FS President

Deputy Chair: Rosalinda Sumaoang – FS Vice President

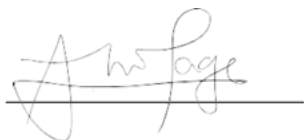
Minute Taker: Alexander Velasquez – FS Secretary and Treasurer

Quorum: 23 required, 25 in attendance.

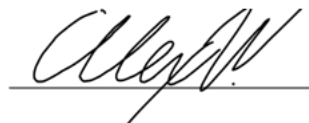
1. The meeting was called to order.
 - i. **Quorum was reached at 11:23 AM.**
2. The College Mission Statement was read.
3. Review of the Minutes from November 12th, 2021
 - i. Minutes were approved and seconded without abstention.
4. New Business
 - i. Requests for Objections to Policies
 1. President Page sent an email regarding some policies, and HRC wanted a written confirmation from each senate stating if there were any objections to anything in any of the policies.
 - a. Feedback was shared and approved at EC.
 - ii. The Creation of a Master Calendar
 1. President Page is trying to link an events calendar and academic calendar so that there is more clarity with schedule; this way, both academic and extracurricular events do not conflict in the future.
 - a. This was going to be brought up at EC, but it was not because there was not enough time to do so.
 - iii. CMI Faculty Senate Budget for Team Building January 2022
 1. Faculty Senate still has \$4,500 to use for the rest of the fiscal year. FS had \$5,000, but approximately \$500 was used for a breast cancer awareness event.
 - a. Faculty Senate lost last year's money, so we are trying to avoid that for this fiscal year.
 - iv. The Possibility of Having a Faculty Page or Faculty Corner in *Jilel*
 1. *Jilel* is already open to submissions to faculty, and anybody wishing to contribute may contact Jeremy at jmyazoe@cmi.edu.
 - a. However, going forward, every department could make a contribution to *Jilel* once a month. At least one faculty member from each department could make the contribution.
 - i. This will begin in January with the Education Department, as they already have something to share in the form of pictures from their BAEE showcase CCT event.
 1. President Page has circulated a spreadsheet for each department to list their preferred month to contribute.
5. Unfinished Business
 - i. A motion was passed in the previous Faculty Senate meeting to create a Faculty Satisfaction Survey (FSS) at the end of every academic year to be analyzed and passed onto EC at the beginning of the year.
 1. The members of the committee are actively working on a Faculty Climate Survey.
 - a. The committee is also looking at other colleges and universities for models on how to do this.
6. Executive Council & Executive Officers' Report
 - i. EC passed the policies that President Page circulated via email, including:
 1. 4.1 Employee Attributes and General Standards of Conduct
 2. 4.2 Resolution of Workplace Issues

- 3. 4.3 Employee Discipline
 - 4. 4.4 Grievance Resolution
 - a. Form 4.4A Formal Grievance
 - 5. 6.4.2 Transportation
 - 7. Human Resources Committee
 - i. Next year is the next meeting when PMS responses and concerns will be brought up. Enough time has been given to collect PMS responses. President Alvin has them in his office and is still accepting responses until next week.
 - 8. Curriculum Committee RSA
 - i. The program guides for ABE were approved.
 - ii. Course outlines were also improved, including, but not limited to:
 - 1. Spanish I
 - 2. Introduction to Philosophy
 - 3. Clothing & Textiles I
 - 9. Institutional Effectiveness Committee
 - i. It was a short meeting without quorum and nothing relevant for Faculty Senate was discussed. The focus was still on finances.
 - 10. Information Technology Committee
 - i. The email policy was approved.
 - ii. The IT department will raise awareness about spoofing and phishing.
 - 11. Discussion
 - i. When COVID hit, there was a push to move courses online. Since then, fully online courses have not been a priority. But should the RMI ever get to a point where there is a lockdown, things should be set up in such a way that students will be able to complete their courses online.
 - 1. However, some instructors have not set up their courses to be compatible with fully online instruction.
 - a. The incentive to work on our classes to be fully compatible with online is usually financial. However, Dr. Irene Taafaki suggests that time could also be an option for incentive.
 - i. For example, one suggestion is that faculty could be full-time at 12 credits instead of 15 for one semester to prepare courses to be compatible and ready for fully online instruction.
 - 1. But it takes time to do this; one faculty member shared their experience with this; an online class requires a completely different skillset than a hybrid course or even the default setting where faculty have Moodle as a support for in-person learning.
 - a. Instructors would also be Zooming with students.
 - 2. There may also be limitations to going fully online on the RMI either due to technology or internet issues.
12. Announcements
 - i. CMI 2021 Christmas Party: Monday, December 13th, 7PM @ MIR Poolside
 - 1. Please see email and invitation for more information.

13. Meeting Adjourned at 11:56 AM.



Alvin Page
Faculty Senate President



Alexander Velasquez
Faculty Senate Secretary/Treasurer