



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
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Institutional Effectiveness Committee
11:10 a.m., July 28, 2021
BoR Conference Room

MINUTES

PRESENT:

Chairperson William Reiher

Executive Vice President

Vice Chairperson Dr. Elizabeth Switaj
Stevenson Kotton (Excused)
Rigieta Lord
Cheryl Vila (Excused)
Agnes Kotoisuva
Hatty Kabua
Verenaisi Bavadra
Jakeo Lanwe

Vice President for Academic and Student Affairs
Vice President of Business and Administrative Affairs
Dean of WAVES
Director of Institutional Research and Assessment
Director of Human Resources
Grant Coordinator/Writer
Staff Senate Representative I
Staff Senate Representative II

ATTENDEES via ZOOM

Stanley Lorennij
Va Savu
Florence Peter

Vice President of Land Grant
Dean of Academic Affairs
Curriculum Committee, Chairperson

The Institutional Effectiveness Committee's *second* meeting for July 2021, was called to order by the Chairperson at approximately 11:20 a.m.

1. Approval of Previous Meeting Minutes

- a. The draft Minutes from June 9, 2021, were reviewed by the committee. After the committee reviewed the minutes, the Director of Human Resources made a motion to approve the minutes. The Staff Senate Representative I seconded the motion, as the motion was carried successfully with no abstention.

APPROVAL

With the minor corrections, the IEC Meeting Minutes for June 9, 2021, were approved as presented.

2. Subcommittee and Working Group Updates:

a. Data Governance- Director of IRA

- i. Due to the absence of the Director of IRA, the reports on data governance were deferred.



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b. Planning- EVP

- i. Participatory Governance Task Force Update
 1. A Handbook has been developed and is being finalized.
 2. The Student Body Association has changed their association name to Student Government Association.
 3. The Staff Senate and the SGA have submitted their By-Laws.

c. AUO Working Group - EVP

- i. **Outcomes and Assessments**
 1. The Outcomes and the Assessments document is still a working progress that's moving forward.
 2. The SLOs, SDOs, PLOs, SAOs, and the ISLOs are still being worked on by the AUO Working Group.

d. ISLO Assessment Working Group - VPASA

- i. **Cycle for Assessment and Revision Institutional Student Learning Outcomes**
 1. Discussion on disaggregation categories occurred by the committee members.
 2. The IEC members discussed the importance of including the additional disaggregation groups/categories once the cycle is completed, it should be reconsidered and revised
 - a. The document needed to be approved before the start of the Fall Semester 2021.
 - i. The Director of Human Resources moved to approve, seconded by the Dean of Academic Affairs. The motion was carried successfully by the majority with no abstention.

APPROVAL

With the recommendation that once the first cycle is completed, it will be reconsidered and revised, with the inclusion of disaggregation groups/categories, the Cycle for Assessment and Revision ISLO, was approved.

3. FACETS Update – Director of Institutional Research and Assessment

- a. **Update on FACETS Group 1-2**
- b. **Update on FACETS Cycle Group 1-6**
 - i. These updates were deferred due to the absence of the Director of IRA.
- c. **Asana FACETS Project**
 - i. The committee members went thoroughly through the Asana FACETS Projects and made their recommendations.
- d. **VPBAA Area AUOs**
 - i. Deferred to IEC's next meeting on August 11, 2021.



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e. Revised PLOs for Library & Nuclear Institute

- i. The PLOs were voted on electronically and were approved by the majority on July 1, 2021.

APPROVAL

With no modifications, the Revised PLOs for Library & Nuclear Institute were approved electronically, as presented.

4. Counseling Services PLOs

- a. The IEC reviewed and discussed the Counseling Services PLOs.
 - i. The Library Director made a motion to approve, seconded by the Dean of WAVES. The motion was carried unanimously with no abstentions.

APPROVAL

With no corrections, the Counseling Services PLOs were approved.

5. Accreditation Update

- a. The committee thoroughly discussed Recommendations 1 & 2 by the ACCJC Team.
 - i. **Recommendation 1: In order to increase effectiveness, the team recommends the College continue its implementation of FACETS to ensure a complete academic year cycle. (Standard I.B.5 II.A.2, II.A.3, II.A.16)**
 1. *As per the IEC Chairman/EVP, the IEC will start working on addressing this immediately.*
 - ii. **Recommendation 2: In order to increase effectiveness, the team recommends that the College expand disaggregation in the collection and analysis of data on outcomes and achievement to better represent the diverse subpopulations of students. (Standard I.B.6)**
 1. *According to the IEC Chairman/EVP, the Director of IRA has already developed a plan in addressing Recommendation 2 and will share with the IEC in the upcoming meetings.*
- b. The recommendations will be included in the CMI Mid-Term Report to ACCJC.
 - i. CMI's Mid-Term Report is to be submitted by 2025.

6. Plan of Work for the Committee for AY 2021-2022

- a. The Chairperson/EVP went through the Committee's monthly goals throughout AY 2021-2022 with the IEC members.
- b. The Plan of Work for the Committee will be reviewed during the next IEC meeting on August 11, 2021.



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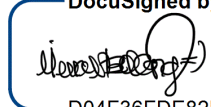
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ADJOURNMENT

The IEC's *second* meeting for July 2021 was adjourned at 11:54pm.

Submitted By:

DocuSigned by:

D04F36EDE82B468...
Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

65AD6D4E022F487...
William Reiher, EVP
Chairperson, IEC

Approval Date:

August 11, 2021