



Institutional Effectiveness Committee
11:10 a.m., May 26, 2021
BoR Conference Room

MINUTES

PRESENT:

Chairperson William Reiher	Executive Vice President
Co-Chairperson Dr. Elizabeth Switaj	Vice President for Academic and Student Affairs
Stevenson Kotton	Vice President of Business and Administrative Affairs
Florence Peter	Curriculum Committee, Chairperson
Agnes Kotoisuva	Director of Human Resources
Hatty Kabua	Grant Coordinator/Writer
Jennifer Seru	for Dean of Academic Affairs
Rigieta Lord	Dean of WAVES
Verenaisi Bavadra	Staff Senate Representative I
Jakeo Lanwe	Staff Senate Representative II

The Institutional Effectiveness Committee's meeting was called to order by the Chairperson at approximately 11:30 a.m.

1. Mission Recitation

- a. The Staff Senate Representative I recited the CMI mission statement to start off the IEC meeting.

2. Approval of Previous Meeting Minutes

- a. The draft Minutes from April 28, 2021 were reviewed by the committee. After the committee reviewed the minutes, the Staff Senate's Representative I made a motion to approve the minutes. The Director of Human Resources seconded the motion, as the motion was carried successfully with no abstentions.

Approval:

With no modifications, the IEC Meeting Minutes for April 28, 2021, were approved as presented.

3. Subcommittee and Working Group Updates:

- a. **Data Governance:** Director of IRA
 - i. The Director of the IRA was not present at the meeting.
- b. **Planning - EVP**



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seconded by the Curriculum Committee's Chairperson and it was carried successfully by the majority.

With the minor modifications, the program reviews for the Associate of Science in Elementary Education and Associates of Arts in Liberal Arts, was approved.

- b. FACETS Group 1-6 - Director of IRA
 - i. Deferred due to the absence of the Director of IRA
- c. VPBAA's Area's AUOs - VPBAA
 - i. The committee briefly discussed the Financial Aid Office's AUOs.
 - ii. The other AUOs presented were for the following departments under VPBAA's portfolio:
 - 1. Physical Plant
 - 2. Financial Affairs and Business Services
 - 3. Safety and Security
 - iii. The VPBAA will share the AUOs with the committee members, including the AUOs for the IT department.
 - iv. The AUO's will be revisited, giving ample time for committee members to review and share with their respective senate bodies.
 - v. Due to the emphasis in general on data disaggregation and equity, the VPASA recommended the committee members to consider if every office/program should have an AUO related to equity?
 - 1. A brief discussion occurred by the committee members, as the Chairperson commended the VPASA on the recommendation.
 - 2. As per the Chairperson, the recommendation will be further discussed in the upcoming IEC meetings.

ADJOURNMENT

The IEC's meeting was adjourned at 12:05pm.



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Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

65AD6D4E022F487...

William Reiher, EVP
Chairperson, IEC

Approval Date:

June 9, 2021

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