Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. box 1258
Majuro, Marshall Islands, MH 96960

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IEC Minutes
October 14, 2020
11:10 am
BOR Boardroom

Meeting was chaired by VP Elizabeth Switaj & called to order at 11.15 am.

In Attendance:

EVP William Reiher
Cheryl Vila
Florence Peter
Stanley Lorennij

VP. Elizabeth Switaj
Rosina Korean
Agnes Kotoisuva
Va. Savu

Agenda & Minutes:
1. Previous meeting minutes:
a.   September 23, 2020

2.   Report back from BOR and EC
   - Board had approved the IEC RSA & KPI's.
   - We now have both the floor & stretch goals.
   - Need to think about how as a committee we can educate the community about these.
   - Have a KPIs day to be discussed.

3.   Subcommittee and Working Group updates:
   a. A. Data Governance
   - Data Summit was done and a great success.
   - Committee in the process of compiling the results and will be shared to IEC and EVP Reiher.
   - Some units/departments were not represented at the summit.
   - The units that did not attend will be given worksheets on data collection elements, so that when the results are compiled, all the departments are represented.
   - Recommendation to do a 2ⁿᵈ part to the Data Summit in order to get through the full cycle.
   - Data definition , physical facilities has been provided by Angie Laaw from HR.
   - Concern raised about the chairs being taken out too often to attend sessions. As long as other department chairs can attend. Reconsider how

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department Chairs classes so there are blocks of time that they can be available.

b. Planning
- EC approved the TOR for Participatory Governance.
- If the senates' EC representatives can be part of the taskforce. Send recommendations for the Administrative Program Review. 2 members each per senate for the Admin review as well as the Governance Review. *Governance Review* – How we review the whole process and structure of the governance body of CMI. So the TOR governs. Different form the Administrative Review – which is like the Program review for the areas where each VP and EVP is responsible for.

  Mission Review – The summary of the results were taken from the results of the retreat, online survey and the focus group. It looks at the mission, vision, philosophy and values.
  Mission results
  - 23% from focus group - change
  - 8 % from the retreat   - change
  - Survey – 2 responses

- Discussion on the mission and vision on the 2 suggestions were projected.

- Mission to be reviewed so that it reflects what we are doing here at CMI

- Questions on the meanings of the words on the mission statement say for someone 4 years from now. Suggestion to have a document where these definitions are provided. This is to be done by the Mission Working group and that is to define the 'needed-to-know' words and phrases. This will be shared to IEC.

- Discussions on the wordings of the mission. Suggestion 1 was accepted for discussion. Remove the phrase: "and the wider Pacific Community"

- the mission statement with exclusion of the statement above was moved, seconded and unanimously approved.

- Philosophy was unanimously approved sentence 1 will use the word 'We believe…' to replace 'The Board of Regents Administrators and faculties' and remove the last sentence.Values – we need to relook at the values

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and be cognizant of the issues of diversity, equity, and national pride. (to be discussed later)

- Vision statement was approved: **The College of the Marshall Islands will be a model educational center for the nation.**

- The Integrated Planning Manual. Motion was moved and seconded. There were 2 abstentions but majority voted yes so motion was carried.

Meeting was adjourned at 12.21

To be in discussed in next meeting.
Cycle 1 MAPS SLO Assessment
2. Accreditation
a. Follow up on Standard I.C.4: Do all academic program webpages include purpose, content, course requirements, and expected learning outcomes? Is this information included in next year's catalog?
b. Review I.A.2
3. Integrated Planning Manual
4. ISLO assessment
Plan of work for the committee this year