



Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. box 1258
Majuro, Marshall Islands, MH 96960

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Institutional Effectiveness Committee Meeting Minutes August 26, 2020 11:20 am BOR Conference Room

Agenda

1. Previous meeting minutes:
 - a. October 9, 2019
 - b. July 8, 2020
 - c. [July 22, 2020](#)
2. Subcommittee and Working Group updates:
 - a. Data Governance
 - b. Planning
 - c. Mission Review
 - d. Review
 - e. PR Assessment
3. Accreditation
 - a. [Follow up on Standard I.C.4](#): Do all academic program webpages include purpose, content, course requirements, and expected learning outcomes? Is this information included in next year's catalog?
 - b. Standard I Review
4. [Student Engagement Mission and Outcomes](#)
5. [2019-2020 Assessment](#)
6. [Higher Education Insight Survey](#)
7. CCSSE
8. ISLO assessment
 - a. feedback from faculty
 - b. [Graduate exit survey](#)
9. Update on Program Review process and AUO/PLO assessment
 - a. [Groups I-II](#)
 - b. [Groups III-IV](#)
10. Integrated Planning Manual
11. 2020-2021 RSA
12. [Plan of work for the committee this year](#)

Minutes:

1. Previous meeting minutes
 - a. October 9, 2019 Tabled



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- b. July 8, 2020 Tabled
- c. [July 22, 2020](#) Rosina moved, Stanley seconded; Approved as projected on screen
2. Subcommittee and Working Group updates:
 - a. Data Governance
 - i. Will be holding a special meeting this Friday (August 28) in lieu of the cancelled meeting last Friday (August 21)
 - ii. Learning Resource, Organization, Financial Aid, Assessment data definition are ready to be reviewed
 - iii. Data Summit date will be on the 3rd week of September. Actual date will be announced through email. Summit is open to the CMI community.
 - b. Planning - No report
 - c. Mission Review
 - i. Task Force received some feedback from community members through the forms circulated through MI Journal
 - ii. Staff Senate members filled up the Mission Review feedback form
 - iii. Management Group met to discuss the group's feedback
 - iv. No feedback from Faculty Senate yet
 - v. Mission review will be included in the upcoming CMI Retreat
 - d. Review - No report
 - e. PR Assessment - No report
3. Accreditation
 - a. [Follow up on Standard I.C.4](#): Do all academic program webpages include purpose, content, course requirements, and expected learning outcomes? Is this information included in next year's catalog?
 - i. Some program information are inconsistent even after the 1 day training/workshop and consultations with Dean AA
 - ii. Carpentry and Maritime programs are advised to work with Dean ACE
 - iii. Dean AA will continue to remind Department Chairs and will issue a timeline to complete the program webpage information
 - b. Standard I Review
 - i. Committee RSAs and Assessments have not been completed; Related standard is not met but there is a plan moving forward (Governance Process Review)
4. [Student Engagement Mission and Outcomes](#)
 - a. PLO for equity addressed
 - b. SDO for diversity included
 - c. All PLOs are linked to at least one ISLO

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- d. ALL ISLOs are linked to at least one PLO
- e. Motion to approve. Stevenson moved. Stanley seconded. Motion carried.
5. [2019-2020 Assessment](#) - Tabled
6. [Higher Education Insight Survey](#)
 - a. Can this be distributed to cmicom now?
 - i. IEC will have to discuss the highlights of the results first
7. CCSSE - Tabled
8. ISLO assessment - Tabled
 - a. feedback from faculty
 - b. [Graduate exit survey](#)
9. Update on Program Review process and AUO/PLO assessment - Tabled
 - a. [Groups I-II](#)
 - b. [Groups III-IV](#)
10. Integrated Planning Manual - Tabled
11. 2020-2021 RSA - Tabled
12. [Plan of work for the committee this year](#) - Tabled