



## **Regular Meeting Minutes – Approved October 9, 2019 September 25, 2019**

**Present:** Dr. Elizabeth Switaj, VPASA and IEC Chair  
Stevenson Kotton, VPBAA  
Cheryl Vila, IR Director  
Jimmie Akeang, Staff Senate  
Rosina Korean, Faculty Senate  
Carari Koto, Curriculum Committee  
Rigieta Lord, ACE Dean  
Hatty Kabua, Grant Coordinator  
Angie Laaw, Human Resources  
Leander Jennet, Student Body Association

I, Jimmie Akeang, recorded these meeting minutes.

The IEC Chair called the meeting to order at 11:10 am in the Board of Regents Conference Room.

IEC members reviewed the minutes. Rosina Korean made a motion for IEC to accept the minutes. Va Savu seconded the motion. The motion passed with 2 abstentions: myself and Angie Laaw.

Dr. Elizabeth asked how CMI would update the Strategic Plan records and also summarized results of the most recent Board of Regents meeting. She stated that the Board of Regents approved the Data Release Policy.

The Director of IR, Cheryl Vila, summarized the results of the “Data Extract: Transfer by Degree Program, Alumni Tracer 2017.” The director emphasized that our data collection practices are improving and identified opportunities for further improvement. The VPASA and VPBAA discussed the importance of collecting and analyzing data needed to compare how CMI is doing from year to year.

The committee discussed the counseling department’s, in particular TRACC’s, role in ensuring that students receive the proper guidance and information needed to prepare them to transfer to universities and get them prepared for the job market. Strategies to make TRACC and counseling services more accessible to students were discussed by the committee. It was generally agreed that the best way to make TRACC visible to students is if this information was included as part of the information shared by all CMI teachers with all their students.

Data collection and data security were the two reoccurring themes throughout the meeting.



# *Institutional Effectiveness Committee*

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The student representative was asked to provide insights into why students don't feel they will be well prepared to transfer once the time comes. The student representative offered two contributing factors:

1. Students do not receive enough information and they need help with scholarships.
2. Workforce

VPBAA shared with the student representative other scholarship options available to CMI students. He stated that the RMI Scholarship is not the only option available to CMI students and that failure to apply for other scholarships means huge missed opportunities to get their education adequately financed. He also shared some non-financial benefits of seeking other educational funding and options available to students in the RMI and Marshallese students living in the U.S.

VPBAA moved to approve the 2019-2020 IEC RSA's. I, Jimmie Akeang, seconded. The motion passed unanimously.

Chair stated that KPI's will be discussed at the next meeting.

The meeting adjourned at 12:30 pm.