



Regular Meeting Minutes – Approved June 26, 2019 June 12, 2019

Members Present

Dr. Elizabeth Switaj	Agnes Kotoisuva	Jennifer Seru
Rigieta Radinikuva Lord	Verenaisi Bavadra	Rachel Solomon
Cheryl Vila	Lola Schutz	

The meeting was called to order @ 11:15 AM

Agenda Items

1. Previous meeting minutes:
 - a. January 9, 2019
 - b. April 24, 2019
 - c. [May 8, 2019](#)
2. Report back from EC
3. [Annual Prioritized College-Wide Action Plan](#)
4. Accreditation
 - a. Follow up on I.B.3: [Draft proposal on KPIs](#)
 - i. Feedback on program minimum enrollment
 - ii. General feedback
 - iii. Continue review of document
 - b. Standard 1. B.6: The institution disaggregates and analyzes learning outcomes and achievement for subpopulations of students. When the institution identifies performance gaps, it implements strategies, which may include allocation or reallocation of human, fiscal and other resources, to mitigate those gaps and evaluates the efficacy of those strategies.

Minutes

1. Review of minutes-
Motion to approve the minutes of May 8, 2019 moved and passed,
2. Report back from EC
Data Release Policy approved; needs to go to BOR.
3. Accreditation
Follow up on I. B. 3 Draft proposal on KPI:
 - There has been no feedback from all the stakeholder groups despite outreach done by the IEC Committee.



Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

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- IEC discussed ways to ensure all the stakeholders are aware of the KPI's and give feedback
- The IEC Chairperson expressed her willingness to come to different groups and do talks on the KPI's to ensure everyone is aware of what is going on.
- Where relevant, METO Goals are listed as reasons for tracking KPIs
- Need to set both ISS and Stretch Goals
- It is essential to engage the entire institution in discussion.
- Need to track KPI full time, part time students
- Further discussion on other detail is tabled to next meeting

Meeting adjourned @ 12:16 PM