



# *Institutional Effectiveness Committee*

## *College of the Marshall Islands*

Accredited by the Western Association of Schools and Colleges

P.O. box 1258  
Majuro, Marshall Islands, MH 96960

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## **Minutes of the IEC Meeting held on March 13, 2019 BOR Conference Room, 11.15am**

### **Members Present**

Stevenson Kotton  
Boni Sanchez  
Rosina Korean

Agnes Kotoisuva  
Cheryl Vila  
Rigieta Radinikuva Lord

Verenaisi Bavadra  
Jennifer Seru

**The meeting was chaired by Cheryl in the absence of VP ASA and called to order @ 11:15 AM**

### **Agenda Items**

- 1. Recording Secretary**
- 2. Minutes of January 9, 2019 meeting**
- 3. Minutes of Feb 13, 2019 meeting**
- 4. Accreditation**
  - a) Standard I.B.2 : The institution defines and assesses student learning outcomes for all instructional programs and student and learning support services.
- 5. PR Update: Formal Recommendations from Sub-committees needed**
- 6. Integrated Planning Review**
  - a) Proposed redesigned SLO Assessment Cycle
  - b) Proposed redesigned Program Review Cycle
  - c) Other documents
- 7. College KPIs**
- 8. DRAFT Data Release Policy**
- 9. Power BI Presentation**
- 10. Webinar link**

### **Minutes**



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### 1.0 Recording secretary - Verenaisi

### 2.0 Review of Minutes of Meetings

- Minutes of 9<sup>th</sup> Jan meeting due from Va to be submitted in next meeting
- Minutes of 13<sup>th</sup> Feb meeting due from Jennifer to be submitted in next meeting

### 3.0 Accreditation

#### a) Standard I.B.2: The institution defines and assesses student learning outcomes for all instructional programs and student and learning support services.

- Current AUOs have been there for the last 3 years according to assessed PRs
- AUOs/PLOs defined by IEC
- Current Benchmark as of FALL 80%, Previous semesters was between 50% -75% and 2017-2018 PR assessments state 85%
- Faculty members state in their PMS completion of SLO Assessments although loads are different.
- Discussions recommended that everyone do SLO Assessment:
  - a) It's about submitting, Not about quality yet
  - b) Guideline quality assessments to come later
- Motion moved for new benchmark to be set at 85% and for Dean AA to change it in Title 2. Motion seconded, agreed, Motion carried.
- Student Support Services to undertake training for staff in May or August for SLO Assessments
- Adjuncts training including Nursing Program to be organized by Dean AA – dates to be sent to Andrea

### 4.0 PR Update

- 4.1 - Academic – completed with scoring and Matrix of Rubric details presented by Va
  - a) Business Studies did not submit
  - b) Formal summary report from academic PR subcommittee
- Liberal Arts –1 vote Exemplary, 2 voted Acceptable
- DevEd – 2 voted Exemplary, 1 unacceptable due to unlinked data
- VCARP – 2 voted Exemplary, 1 unacceptable due to No SLO assessments submitted
- Education – 2 voted Exemplary, 1 unacceptable
- Nursing – All 3 voted acceptable
- SteM – 1 voted exemplary, 1 abstention, 1 abstained
- Chairs and assessors of Committees to send rubrics for assessments to Department Chairs and instructors
- Chair CC – Jennifer raised a concern on PR Prioritization being accepted too late as Work Plans have already started implementations.
- Dean AA to prepare summary report based on tabulated matrix
- c) Motion moved to accept Academic PR Task Force Report. Seconded. Motion carried



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4.2 - Non-Academic Task Force Group to submit matrix in next meeting

### 5.0 Integrated Planning Review

- a) Proposed redesigned SLO Assessment Cycle -To be discussed in next meeting
- b) Proposed redesigned Program Review Cycle
  - To be conducted on a 2 year cycle initially instead of annually then 3yr cycle
  - Annual reports will be submitted in between cycles

6.0 **College KPIs** – to be discussed in next meeting

7.0 **DRAFT Data Release Policy** – to be discussed in next meeting

8..0 **Power BI Presentation** – to be presented in next meeting

9.0 **Webinar link** – to be covered in next meeting

Meeting adjourned at 12.30pm

Verenaisi Bavadra  
Minute taker

IEC  
Reviewed & Approved by

March 27, 2019  
Date approved