



Minutes of the IEC Meeting held on January 23rd, 2019 BOR Conference Room, 11.15am

Members Present

Elizabeth Switaj

Rosina Korean

Vasemaca Savu

Pamela Perkins

Waisiki Baleikorocau

Cheryl Vila

Rigieta Radinikuva Lord

Verenaisi Bavadra

Jennifer Seru

The meeting was called to order @ 11:15 AM

Agenda Items

1. **Minutes of January 9th Meeting**
2. **Accreditation**
 - a) **Standard I.A.4 : The institution articulates its mission in a widely published statement approved by the governing board. The mission statement is periodically reviewed and updated as necessary.**
 - b) **ISLO review**
3. **PR Update**
4. **Review of Prioritization Matrix**
5. **Action on Great Colleges to work for**
6. **Integrated Planning Review**
7. **College KPIs**
8. **Mission review**
9. **Initial discussion of Rules for Use of Institutional Data**

Minutes

1.0 Review of Minutes of January 9th Meeting

- To be approved in next meeting

2.0 Accreditation

- a) **Standard I. A.4 : The institution articulates its mission in a widely published statement approved by the governing board. The mission statement is periodically reviewed and updated as necessary.**
 - Recommended for every IEC standing committee to review their standards and follow processes as in Standard I.A.4
 - CMI Mission statement approved by BOR
 - Current practice to be reviewed every 4yrs
 - Bi-lingual notices
 - Publicity ideas



Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

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- Screen in admin block
- On CMI website
- MIJ
- Catalog
- As a screen saver in all CMI computers
- All over CMI offices
- Library book marks

b) ISLO review

- Last approval was in 2011 – needs to be reviewed
- To be reviewed with Mission statement and integrated into the mission statement

3.0 PR Update

- 3.1 - Academic – still one left
 - Non- Academic – Business Office Departments yet to submit theirs
 - Non-Academic submitted ones all reviewed and accepted by Working Group
- 3.2 - Gaps, Discussion and Assignment tables suggestions to be tabled in next meeting

4.0 Review of Prioritization Matrix

- Motion moved and seconded for Department Heads with accepted PRs to enter their initiatives into the system by February 13th and to change scoring in Prioritization matrix

5.0 Action on Great Colleges to work for

- Members encouraged to read detailed report and prepare comments for next meeting.

6.0 Integrated Planning Review

- Completed by 4 committee member
- Gaps discussed. Question of what is done with IR data given and student results
- VP ASA will draft new PR cycle to be discussed in the next meeting

7.0 College KPIs

- To be further discussed in the next meeting

8.0 Mission review

- EC decision and to be discussed in the next meeting

9.0 Initial discussion of Rules for Use of Institutional Data

- Institutional based research to improve services
- Further comments required from IEC members

Meeting adjourned at 12.00pm

February 13, 2019

Date approved