



## **Regular Meeting Minutes - Approved November 14, 2018 September 26, 2018**

### **Members Present**

Elizabeth Switaj  
Sali Andrike  
Takbar Ishiguro

Stevenson Kotton  
Boni Sanchez  
Rigieta Radinikuva Lord

Rachel Salomon  
Cheryl Vila  
Verenaisi Bavadra

**The meeting was called to order @ 11:25 AM**

### **Agenda Items**

- 1. Review of Previous Minutes (9/12/2018)**
- 2. Appointment of Recording Secretary**
- 3. Update on IEC Assessment and RSA from EC**
- 4. Update on Completed Academic Program Reviews**
- 5. Institutional KPIs (VP Kotton)**
- 6. Discussion of Actions to Result from CCSSE**
- 7. Action on Great Colleges to Work For**
- 8. Integrated Planning Taskforce**
- 9. Assessment Working Group**
- 10. Assessment Champion**

### **Minutes**

- 1. REVIEW OF MINUTES**
  - Rachel moved to approve September 12, 2018 meeting minute. Verenaisi seconded the motion. The motion was unanimously approved.
- 2. APPOINTMENT OF RECORDING SECRETARY -**
  - Takbar will be the recording secretary for this meeting.
- 3. UPDATE ON IEC ASSESSMENT AND RSA FROM EC**
  - The IEC Assessment was accepted by EC.
  - The RSA was viewed but will be voted on the next meeting.
- 4. UPDATE ON COMPLETED ACADEMIC PROGRAM REVIEWS**
  - We still have no business studies PR.



# Institutional Effectiveness Committee

## College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. box 1258  
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- No response

### 5. INSTITUTIONAL KPIS (VP KOTTON)

- Stevenson will send the KPI 29 & 32 to the director by tomorrow.
- Cheryl said some concern about the institutional KPI should clearly explain why we chose them and the what's the measure on the statistic.
- Aspirational goal or stretch goal
  - Dr. Elizabeth: this is something there needs to be further discussion on as committee; we need to show evidence why these are institutional KPI.
- Next IEC meeting to consider not the statistic but what we want our KPIs to be
- Cheryl will do the template for the KPI, next meeting

### 6. DISCUSSION OF ACTIONS TO RESULT FROM CCSSE

- No full summary yet
  - Cheryl will do it month from now, October
- Boni will buy the full set next new budget cycle

### 7. ACTION ON GREAT COLLEGES TO WORK FOR

- Strategic plan: This committee will ask William and Stevenson did they consider it on the development and if did where on the strategic plan it is address
- Cheryl present the result with staff senate they suggest to have a retreat for all employee.

### 8. NOMINATIONS FOR INTEGRATED PLANNING TASKFORCE

- VPASA - Elizabeth, VPBAA - Stevenson, Faculty, Staff and Management - Adriana Perez
  - NO faculty and staff representative so the committee will go on and pick representative.

### 9. ASSESSMENT WORKING GROUP

- Cheryl receive assessment for college for academic and non-academic group to do ISLOs and PLOs.
- 2 Working group:
  - ACADEMIC: VPASA - Elizabeth, Cassandra, and Raijieli.
  - NON-ACADEMIC: Monica, John, and Sali.

### 10. ASSESSMENT CHAMPION



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- Role is to work and train the faculty to improve the quality of SLO assessments throughout the faculty and also to make this be conversation among peers.
- It's a non cost

### Meeting adjourned @ 12:18 PM

Takbar Lia Ishiguro  
Scribe

IEC  
Reviewed & Approved by

2018 - Month- Day  
Date approved