Institutional Effectiveness Committee College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. box 1258 Majuro, Marshall Islands, MH 96960 Tel: Fax: Email:

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Regular Meeting Minutes - Approved November 14, 2018 September 26, 2018

Members Present

Elizabeth Switaj Sali Andrike Takbar Ishiguro Stevenson Kotton Boni Sanchez Rigieta Radinikuva Lord Rachel Salomon Cheryl Vila Verenaisi Bavadra

The meeting was called to order @ 11:25 AM

Agenda Items

- 1. Review of Previous Minutes (9/12/2018)
- 2. Appointment of Recording Secretary
- 3. Update on IEC Assessment and RSA from EC
- 4. Update on Completed Academic Program Reviews
- 5. Institutional KPIs (VP Kotton)
- 6. Discussion of Actions to Result from CCSSE
- 7. Action on Great Colleges to Work For
- 8. Integrated Planning Taskforce
- 9. Assessment Working Group
- **10.** Assessment Champion

Minutes

1. REVIEW OF MINUTES

Rachel moved to approve September 12, 2018 meeting minute. Verenaisi seconded the motion. The motion was unanimously approved.

2. APPOINTMENT OF RECORDING SECRETARY -

> Takbar will be the recording secretary for this meeting.

3. UPDATE ON IEC ASSESSMENT AND RSA FROM EC

- ➤ The IEC Assessment was accepted by EC.
- > The RSA was viewed but will be voted on the next meeting.

4. UPDATE ON COMPLETED ACADEMIC PROGRAM REVIEWS

➤ We still have no business studies PR.



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• No response

5. INSTITUTIONAL KPIS (VP KOTTON)

- > Stevenson will send the KPI 29 & 32 to the director by tomorrow.
- Cheryl said some concern about the institutional KPI should clearly explain why we chose them and the what's the measure on the statistic.
- > Aspirational goal or stretch goal
 - Dr. Elizabeth: this is something there needs to be further discussion on as committee; we need to show evidence why these are institutional KPI.
- > Next IEC meeting to consider not the statistic but what we want our KPIs to be
- > Cheryl will do the template for the KPI, next meeting

6. DISCUSSION OF ACTIONS TO RESULT FROM CCSSE

- ➤ No full summary yet
 - > Cheryl will do it month from now, October
- Boni will buy the full set next new budget cycle

7. ACTION ON GREAT COLLEGES TO WORK FOR

- Strategic plan: This committee will ask William and Stevenson did they consider it on the development and if did where on the strategic plan it is address
- Cheryl present the result with staff senate they suggest to have a retreat for all employee.

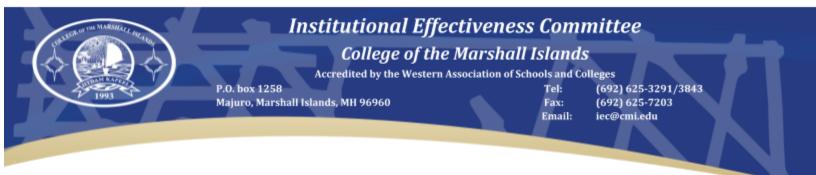
8. NOMINATIONS FOR INTEGRATED PLANNING TASKFORCE

- > VPASA Elizabeth, VPBAA Stevenson, Faculty, Staff and Management Adriana Perez
 - NO faculty and staff representative so the committee will go on and pick representative.

9. ASSESSMENT WORKING GROUP

- Cheryl receive assessment for college for academic and non-academic group to do ISLOs and PLOs.
- > 2 Working group:
 - > ACADEMIC: VPASA Elizabeth, Cassandra, and Raijieli.
 - > NON-ACADEMIC: Monica, John, and Sali.

10. ASSESSMENT CHAMPION



- Role is to work and train the faculty to improve the quality of SLO assessments throughout the faculty and also to make this be conversation among peers.
- > It's a non cost

Meeting adjourned @ 12:18 PM

Takbar Lia Ishiguro Scribe IEC Reviewed & Approved by

2018 - Month- Day

Date approved