



## **Regular Meeting Minutes August 22, 2018**

### **Members Present**

Elizabeth Switaj  
Rosina Korean  
Kelly Luce Sebastian

Cheryl Vila  
Rigieta Radinikuva Lord

Rachel Salomon  
Verenaisi Bavadra

### **The meeting was called to order @ 11:20 AM**

### **Agenda Items**

- 1. Review of Previous Minutes (8/22/2018)**
- 2. Appointment of Recording Secretary**
- 3. Update on IEC Assessment from EC**
- 4. IEC RSA**
- 5. Update on Completed Academic Program Reviews**
- 6. Institutional KPIs (VP Kotton)**
- 7. Discussion of Actions to Result from CCSSE**
- 8. Action on Great Colleges to Work For**
- 9. Nominations for Integrated Planning Taskforce**

### **Minutes**

- 1. REVIEW OF MINUTES**
  - Rosina moved to approve August 22, 2018 meeting minute. Rigieta seconded the motion. The motion was unanimously approved.
- 2. APPOINTMENT OF RECORDING SECRETARY -**
  - Kelly will continue it for this meeting.
- 3. UPDATE ON IEC ASSESSMENT FROM EC**
  - The IEC assessment has gone to EC but they haven't read through it yet.
- 4. IEC RSA**
  - We tried to do a online vote but we didn't get enough votes to constitute quorum.
  - Cheryl moved to approve and accept the IEC RSA. Rosina seconded. The motion was unanimously approved.
    - Elizabeth will take this to EC for approval.



# Institutional Effectiveness Committee

## College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

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### 5. UPDATE ON COMPLETED ACADEMIC PROGRAM REVIEWS

- Not Submitted
  - Marshall Studies
  - Business
- Recommended course of Action:
  - The supervisor need to sit with them.
    - It will affect the PMS evaluation.
  - The final deadline is September 24, 2018 after it becomes a written warning.
    - If the department doesn't turn this in on the deadline no extensions and a written warning will be given.

### 6. INSTITUTIONAL KPIS (VP KOTTON)

- Tabled for next meeting.

### 7. DISCUSSION OF ACTIONS TO RESULT FROM CCSSE

- We did our first read on the CCSSE, do we have any follow up action on it?
- Cheryl received the full result yesterday.

### 8. ACTION ON GREAT COLLEGES TO WORK FOR

- Cheryl hasn't heard from Boni if they have purchased it yet.
- Everybody has been informed - Administration, faculty and Staff.
- Cheryl will work with Boni.

### 9. NOMINATIONS FOR INTEGRATED PLANNING TASKFORCE

- VPASA - Elizabeth, VPBAA - Stevenson, Faculty, Staff and Management - Adriana Perez.

**Meeting adjourned @ 11:48 AM**

## INCLUDE IN THE AGENDA FOR NEXT MEETING:

### 1. ASSESSMENT WORKING GROUP

Kelly Luce Sebastian  
Scribe

IEC  
Reviewed & Approved by

2018 - 09 - 26  
Date approved