

INSTITUTIONAL PLANNING COMMITTEE

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges



P.O. Box 1258
Majuro
Marshall Islands, MH 96960

Tel: (692) 625-3394
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Regular Meeting Minutes - Approved February 09, 2017

Members Present

Charlynn Alfred
Mary Van Auken
Melinda Nish

Rachel Salomon
Biuma Samson
Va Savu

William Reiher

Apologies: Kelly Sebastian,

The meeting was called to order @ 11.10 AM

Agenda Items

1. Prioritization of program review initiatives
2. Board KPIs

Minutes

1. Prioritization of Program Review Initiatives

- IPC Chair mentions that a majority of the IPC members had submitted their scores for the 22 program review initiatives.
- The deadline for scoring the initiatives was extended to 5pm Friday 10th February.
- Some members had given some initiatives a score of zero (0) because they decided that the initiatives did not require additional funding. All IPC members were reminded that the role of the IPC was to prioritize and rank the initiatives and not to make determinations of whether they required additional funding or not - that would be a determination of the budget committee during the resource allocation process. Because of this, the Chair asked that IPC members who allocated scores of zero to an initiative, have the opportunity to go back and re-score the initiatives as the deadline for scoring has been extended to 5pm Friday 10th February.
- There will be a special IPC meeting 10.30am on Wednesday 15th February to finalize the prioritization process for the 22 program review initiatives.

2. Board KPIs

- Tabled since IR director was not present to present this discussion item

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Meeting adjourned @ 12:10 PM

Future agenda items:

1. Board KPIs - to be relooked and revised

William Reiher
Chair

IPC
Reviewed & Approved by

2/22/17
Date approved