

IPC Meeting Minutes

November 11, 2015

Members Present

Cheryl Vila
Don Hess
Mary Van Auken

Rachel Salomon
Ruth Abbott
Terry Hazzard

Wilbert Alik
William Reiher

Guest

Agnes Kotoisuva

The meeting was called to order @ 11:13 AM

Agenda Items

1. IPC meeting Minutes Oct 28th (distributed at meeting)
2. Strategic Plan (October 28, 2015 version)
 - tabled as projected on screen
3. AUO's from Rachel

Minutes

1. APPROVAL OF OCTOBER 28, 2015 MINUTES

- presented to the committee
- moved to approve
- unanimously approved without changes

2. STRATEGIC PLAN

- presented "CMI Strategic Plan_28Oct2015" draft to the committee
- proposed inclusion/addition of the on-going "Performance Management System"
 - to be placed under "Goal 2>Objective 1>Activity 1.4"
 - **NOTE: activities do not need to be approved by Board**
- amended
 - "activities" under 'Goal 2>Objective 1'
 - presented to the committee
 - moved to approve
 - "Activity 1.1: Develop programs to increase faculty retention"
 - "Activity 1.2: Develop and review professional, educational advancement programs for CMI workforce"
 - "Activity 1.3: Develop a Workforce Plan to identify and address the gaps between the college's current workforce and the human capital needed to achieve the mission of the College"
 - "Activity 1.4: Develop and implement a college wide performance management system that incorporates appropriate recognition and rewards for exceptional employee job performance"

- unanimously approved as projected on screen
- “activities” under ‘Goal 2>Objective 2’
 - presented to the committee
 - moved to approve
 - “Activity 2.2: Create a virtual space where an employee may log in to see employment information”
 - “Activity 2.1: Make employment policies and procedures available in both English and Marshallese”
 - “Activity 2.3: Establish a translation unit within the college”
 - unanimously approved as projected on screen
- “activities” under ‘Goal 2>Objective 3’
 - presented to the committee
 - changed to “Objective 3: Ensure facilities, equipment, land, and other assets supporting student learning programs and services improve institutional effectiveness”
 - tabled for next IPC special meeting
- tabled, as projected on screen, for next IPC meeting
 - Goal 2 to be posted and reviewed
 - Wait until VP-Administration returns

Meeting adjourned @ 12:07 PM

Next Meeting

Next Regular Meeting, Wednesday November 25th at 11am in the Board of Regents Conference Room.

Future Agenda Items

1. Strategic Plan (November 11, 2015 edited version)
 - tabled as projected on screen (Goal 2)

NOTE: Members are to review the remaining “Objectives” and “Activities” via the google docs file; access the file here: [CMI Strategic Plan 28Oct2015](https://drive.google.com/open?id=1enRdJjLaCrNsYCQLAhpROAJiKdeTbZ4-B7-GmRJ9Lnw); or copy and paste this browser to your browser field:
<https://drive.google.com/open?id=1enRdJjLaCrNsYCQLAhpROAJiKdeTbZ4-B7-GmRJ9Lnw>
2. AUO’s from Rachel

Scribe,
 Wilbert Alik
 Recording Secretary