

IPC Meeting Minutes

October 28, 2015

Members

Cheryl Vila
Mary Van Auken
Rachel Salomon

Ruth Abbott
Ruthy Maun
Terry Hazzard

Present

Wilbert Alik
William Reiher

The meeting was called to order at 11:13am

Agenda Items

1. IPC meeting minutes Sept 3rd and 9th (attached)
2. "Future Agenda Items" section of the minutes
3. IPC meeting minutes Sept 15th (to be circulated among IPC members)
4. Strategic plan draft Oct 28th (google doc link sent out to IPC)
5. Academic support AUO's (from Rachel)

Minutes

1. APPROVAL OF SEPTEMBER 3, 2015 MINUTES

- presented to the committee
- moved to approve
- unanimously approved as projected on screen

2. APPROVAL OF SEPTEMBER 9, 2015 MINUTES

- presented to the committee
 - in the listing of student success programs under Agenda Item #3 "Goal 1 KPIs"
 - changed 'Community Services' to 'Community Service' (removed '-s')
 - changed 'Peer Educators' to 'Peer-to-Peer Educators'
 - changed 'internship in both ACCT and Carpentry' to 'Internship'
- moved to approve
- unanimously approved as projected on screen

3. FUTURE AGENDA ITEMS

- requested that agenda items for future meetings be part of minutes and agenda
 - Recording Secretary will add "Future Agenda Items" section to be part of the IPC Minutes

4. APPROVAL OF SEPTEMBER 15, 2015 MINUTES

- presented to the committee
 - included discussions on completion of the KPIs
- moved to approve
- unanimously approved as projected on screen

5. STRATEGIC PLAN DRAFT (as of October 28, 2015)

- presented “CMI Strategic Plan_28Oct2015” draft to the committee
- amended
 - Goal 1: High Quality Student Success Programs
 1. added ‘Academic Support Program Tutors’ as a separate entity to the listing of student success programs
 2. changed ‘Increase participation in student success programs by 850’ to ‘All students participate in student success programming’
 - **Explanation:** students get into one program or a combination of two or more
 3. added ‘850’ under ‘Current State (2014)’
 4. changed to ‘900’ under ‘Fall 2016’
 5. changed to ‘950’ under ‘Fall 2017’
 6. changed to ‘All’ under ‘Fall 2018’
- proposed wording change from ‘Responsible Dept(s)’ to ‘Responsible Position(s)’
 - Goal 5: High Quality Academic Programming
 1. discussed “Responsible Department” v/s “Responsible Position”
 2. discussed changing ‘Responsible Position(s)’ to ‘Lead Position(s)’
 - **Explanation:** ‘responsible’ means that the individual needs to be responsible and held accountable for the activity s/he is tasked to do
 3. discussed changing of ‘Institutional Research/NTC’ to ‘Director of Institutional Research/NTC’
 4. discussed changing of ‘STEM Department’ to ‘STEM Department Chair’
 5. discussed changing of ‘BUS Department’ to ‘BUS Department Chair’
 6. discussed changing of ‘Nursing and Allied Health Department’ to ‘Nursing and Allied Health Department Chair’
 7. discussed removal of ‘Academic Affairs’ from ‘Activity 6’
 8. tabled for next meeting
- tabled, as projected on screen, for next IPC meeting

Meeting adjourned @ 12:37 PM

Next Meeting

Wednesday November 11th at 11am in the Board of Regents Conference Room

Future Agenda Items

1. Strategic Plan (October 28, 2015 version)
 - tabled as projected on screen
2. Academic Support AUO’s (from Rachel)

Scribe,
 Wilbert Alik
 Recording Secretary