

IPC Meeting Minutes
February 25th, 2015

Members present: Bob Willson, Mary Van Auken, Nik Willson, Stevenson Kotton, Don Hess, Ruth Abbott, Rachel Salomon, Bart Deemer, Henriette Lani, Marilyn Harry, Brenda Melan, Boni Sanchez, and William Reiher

The meeting was called to order at 11.12am

Agenda Items:

- January 28th minutes
- Administrative Unit Program Review Guidelines
- AUO Workflow chart
- Latest Draft of Strategic Plan

APPROVAL OF Jan 28th MINUTES:

- Committee unanimously approved the minutes without changes

ADMINISTRATIVE UNIT PROGRAM REVIEW GUIDELINES:

- The following changes were made to the document;
 - a) Under definition of Administrative Units, the first sentence was changed to read: "Administrative Unit shall be defined as a unit of the college reporting to a VP or Dean that supports the institution."
 - b) Under 1.a. the sentence was changed to read: "Student support programs"
 - c) Under 1.b the sentence was changed to read: "The Academic Support Program and Library shall do Academic program reviews"
- The document was approved unanimously with these changes.

AUO WORKFLOW CHART:

- It was agreed to revise the term Admin unit expected outcome to "expected Admin unit outcomes"
- The document was approved unanimously with the one change

LATEST DRAFT OF STRATEGIC PLAN:

- The Following changes were made to the document;
 - a) Page 7: Delete "List of Possible Objectives"
 - b) Page 7: corrected first objective to read "Objective 1: Implement and assess intentionally high planned Student Success Program (focusing on High Impact Practices)"
 - c) Page 7: activities 1-9 under objective 1 deleted.
 - d) Page 7: corrected second objective to read "Objective 2: Gather data on student success.
 - e) Page 8: everything on this page deleted, and a new objective formed to read "Globalize educational environment".
 - f) Page 9: Everything in the Objective column deleted and 3 objectives added to read "Objective 1: Increase faculty retention; Objective 2: Improve communication effectiveness college-wide; Objective 3: Ensure efficiency, transparency, accountability, and effectiveness"
 - g) Page 10: deleted
 - h) Page 11: Delete "List of Possible Objectives"

- i) Page 11: Everything in the Objective column deleted and 2 objectives added to read “Objective 1: Maintain good Governmental relations; Objective 2: Collaborative to meet expressed community needs”
- j) Page 12: Delete “List of Possible Objectives”
- k) Page 12: Everything in the Objective column deleted and 3 objectives added to read “Objective 1: Social Sustainability; Objective 2: Environmental Sustainability; Objective 3: Economic Sustainability”
- l) Page 13: Delete “List of Possible Objectives”
- m) Page 13: Everything in the Objective column deleted and 2 objectives added to read “Objective 1: Implement new programs; Objective 2: Assure continued quality improvement in academic programming”.

Next meeting date: 11th March, 2015. Meeting adjourned at 12.25 pm.
Minutes submitted by William Reiher.