

Institutional Planning Committee (IPC)

Minutes

November 27, 2013

Present: Bob Willson, Biama Samson (skype from Arrak campus), Boni Sanchez, Don Hess, Edward Adiniwin (skype from Arrak campus), Marilyn Harry, Martha Horiuchi, Mary Van Auken, Nik Willson, Ruth Abbott, Stevenson Kotton, William Reiher (skype from Arrak campus)

Chair: Don Hess (acting, with Cheryl Vila ill)

Recording Minutes: Nik Willson

Summary

- I. Reviewed and approved November 13, 2013 minutes with changes
- II. Update regarding Language Commission
- III. Recommendations for Supplemental Educational Grant (SEG) funds
- IV. Vision and mission statements

Notes

- I. Changes to the minutes :
 - o two typos
- II. Update regarding Language Commission
 - A. agreement with government concerning the Language Commission at CMI must wait until the Chair of the Language Commission, Alfred Capelle, returns to Majuro
 - B. job description for Language Commissioners is ready
- III. Recommendations for SEG funds
 - A. CFO will verify what we can use the funds for
 - B. Physical Plant met to discuss recommendations, but discussion was tabled
 - C. faculty recommended:
 1. from faculty (in no particular order)

- a. paying overdue incentives
- b. faculty small grants for community projects/professional goals
- c. special education funding
- d. language lab materials (e.g. head-sets with mic and audio phones)
- e. updating and maintaining computers in labs
- f. copiers

D. department chairs recommended:

- a. copiers
- b. updating computers
- c. social event to bring CMI together with the community
- d. shredders
- e. dehumidifiers and fans
- f. paying overdue incentives

IV. Vision and mission statements

A. CMI's current vision and mission statements will be circulated to constituencies of shared governance

B. Members of the IPC will solicit feedback from their constituencies to represent at the next IPC meeting, December 11, 2013