

Minutes of the Special IPC Meeting

Board of Regents' Meeting Room – October 11, 2011, 4:00 pm

The Institutional Planning Committee meeting was called together in order to meet and continue work with consultant David Adams. (djadams46@att.net)

Attendance:

1. Carl Hacker
2. Ruth Abbott
3. Jacinta Samuel
4. Mary Van Auken
5. Marilyn Harry
6. Stevenson Kotton
7. Edgardo B. Padlan
8. Sulita Sualau

The purpose of this special meeting was to be sure that we know what course of action to follow and that we understand the use of the templates (completed and revised for all future plans). We are in the information gathering phase. The templates help to form a working document.

There are 268 recommendations, but 20 or 30 are redundant.

We looked through some examples from the templates.

“Do what we said we would do, or have a good reason for variation.”

Actions:

- Recommend a board member to this committee
- Meet with groups for each standard
- Gather evidence.
- Be sure to report on progress as well as completions
- Include everyone one way or another, in order to include the current college so that they will know what the plan was and is.
- Consider large group involvement and documentation
- Review June 30 Action Letter

The meeting was adjourned at noon. Dr. Adams suggested Skype participation with him (david.adams461) Next Meeting – 11:00 am, October 19, 2011, Board of Regents' Meeting Room

Respectfully submitted,

Mary Van Auken