



Minutes
Enrollment Management Committee
August 20, 2020
11:10 am, BOR

Members Present

Dr. Elizabeth Swaitaj
Va Savu
Jomi Capelle
Patricia Owen

Pam Kious
Cheryl Villa
Oyinade Ogunmokun
Sali Andrike

1. Review of Previous Minutes

- a. January 16, 2020
- b. July 16, 2020

2. Reports back from BOR: The board of regents will be meeting to review some of the policies.

3. Report from Subcommittees

- a. **Admissions Board.** No report
- b. **Calendar and Catalog:** No report.
- c. **Placement:** The review test for Math's will be piloted in order to be sure that the test is okay. There are 30 questions in the Pilot Test. The Math's department had norming session to discuss how to pilot the test for placement purposes. A motion was passed that all the students taking the revised test will be allowed to either go to credit level Math or stay in developmental Math. It was discovered that during the Fall registration about 41% of the new students are not taking any Math course.

4. Accreditation:

- a. **Follow up on II.C.6:** Do we have the course sequences, program requirements and Student Learning Outcome for all the Programs listed on the Website? There is progress on this, though there are some inconsistency in the format. For example, some of the course sequencing and some course titles are wrong. We hope to fix this.
- b. Members are requested to review the full ISER draft, especially II.B and II.C as these are highly relevant to this committee's work. Members are encouraged to prepare feedback on II.B and II.C against the next meeting. Ideas and questions will be welcomed.



ENROLLMENT MANAGEMENT COMMITTEE

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Majuro
Marshall Islands, MH 96960

Tel: (692) 625-3394
Fax: (692) 625-7203
Email: emc@cmi.edu

5. **EMW Outcome 3:2**; increase opportunities for para – internships, apprenticeships, and career training. Students will be more informed of para-professional internships, apprenticeship and career opportunities.

There is no communication with students about this.

TOR for Task Force: There is a need to have task force for para-professionals.

The membership will be the Dean of ACE and also facilitating members.

Outcome 3:3: Increase graduate employment rates. There was a follow up on this but the response from the alumni was not encouraging.

6. **Student Discipline Policies**: The input of the Faculty Senate is needed before this can be carried forward.
7. **Registration policy and procedures**: No response from the Registrar
8. Items arising from 2017-2018 Assessment.
 - a) Students Handbook
 - b) Enrollment Management Policy and Procedure Hand book
9. 2019-2020 Assessment
10. 2020-2021 RSA. The RSA is to be reviewed and also the Monthly calendar

The meeting adjourned at 12:00pm

Respectively submitted by
Oyinade Ogunmokun.