



Special Meeting Minutes - Approved October 11, 2018

Members Present

Rachel Salomon	Stevenson Kotton	John D. Villafania
Jomi Capelle	Va Savu	Waisiki Baleikorocau
Pamela Perkins	Monica Gordon	Jennifer Seru
Rosina Korean - Proxy for Florence	Rigieta Lord	Oyinade Ogunmokun
Leoin Lanitok		

Excused

Elizabeth Switaj	Cheryl Vila	Hermon Lajar
Meitaka Kendall - Lekka		

The meeting was called to order @ 11:10 AM

Agenda Items - Continuing

1. Residence Life Draft Policies & Procedures
2. Registrar's Draft Policies & Procedures
3. Dual Enrollment

Minutes

1. REGISTRAR'S DRAFT POLICIES & PROCEDURES

- BP: 330:02 Adding a Course:
 - Summer - students may add course(s) until the 3rd day without penalty or 100% refund.
 - Fall/Spring - students may drop course(s) until the 5th day without penalty or 100% refund.
- BP: 330:03 Withdrawals:
 - Summer - students may drop course(s) until the 3rd day without penalty or 100% refund. Course withdrawal after the 8th day will be assigned a grade of "W". (Please refer to CMI refund policy published in the college catalog)
 - Fall/Spring - students may drop course(s) until the 5th day without penalty or 100% refund. Course withdrawal after the 10th day will be assigned a grade of "W". (Please refer to CMI refund policy published in the catalog)
- Stevenson and Monica will work on this for the next meeting.

2. RESIDENCE LIFE DRAFT POLICIES & PROCEDURES

- Tabled for next meeting.

3. DUAL ENROLLMENT



ENROLLMENT MANAGEMENT COMMITTEE

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Accredited by the Western Association of Schools and Colleges

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- For Spring 2019 - we'll need 10 new dual student.
- Admission will be testing those who are interested in the Dual program.
 - The test will be on October 25, 2018.
 - Admission deadline will be November 30, 2018.
 - We'll get those who tested into credit and the priority will be the first 10 to complete the Admission Application.
- Jennifer made a motion that we request the High School principal to recommend their top 10 best junior students to take the Dual placement for Spring 2019. Jomi seconded the motion. The motion was unanimously approved.
- Stevenson will follow up with PSS about their donation (\$15,000).
 - We can get the 20 dual students - 13 new and 7 current students.

Meeting adjourned @ 12:00PM

Special Meeting next week Thursday 11am

Kelly Luce Sebastian, Recording Sec.
Scribe

EMC
Reviewed & Approved by

03 - April - 2019
Date approved