



Special Meeting Minutes - Approved March 27, 2019

Members Present

Rachel Salomon
Pamela Perkins
Jennifer Seru

Elizabeth Switaj
Va Savu
Oyinade Ogunmokun

John D. Villafania
Waisiki Baleikorocau
Rigieta Lord

Excused

Cheryl Vila
Monica Gordon

Jomi Capelle

Sali Andrike

Guest

Bego S. Alik

Demiana Kumoru

Ninitha Note

The meeting was called to order @ 2:12 PM

Agenda Items

1. Review of Minutes
2. Policies and Procedures
 - Residence Halls
 - Counseling Services
3. EMC RSA

Minutes

1. REVIEW OF MINUTES

- There was a motion online and in person last meeting to approve all the minutes but it was tabled for this meeting.
- We will vote online and close it by the end of tomorrow.

2. POLICIES AND PROCEDURES

- Residence Halls
 - **General Residence Halls Policy:** The Residence Hall is a living and learning environment that promotes community responsibility. It is designed to help CMI resident students to contribute to a positive and collegial learning community. Resident students must uphold the College's housing policies and regulations. Every resident student shares the responsibility for knowing the residence halls' rules and for using common sense to protect the rights of the residence hall community. A community that helps each member achieves his or her personal



endeavors must be based on concern, mutual respect, and maturity. Students are required to comply with all regulations and policies of CMI. This is only possible if everyone makes a significant contribution to building this type of positive and collegial learning community.

- **CP 350.1:** On campus housing application Requirements: Students applying for residency must satisfy the following requirements:
 - Any full time registered CMI students can apply. (requirement)
 - Male and Female residents should reside in separate campuses. (ex. Male-Arrak, Female-Uliga), but exceptions will be considered for Nursing Majors who are doing their Clinical work and need for them to be closer to the hospital, Education Majors who are doing their Practicum that need to be closer to the schools they are assigned to, and those who are candidates for graduation if it's a need for them.
 - This was a recommendation from the Admission Director and Nursing Department Chair.
 - There needs to be a committee or either the coordinators in concert with the Dean to look at this.
 - Priority will be given to those who are from:
 - the outer islands and
 - outside the RMI that don't have a place in Majuro.
 - For new students, their Total High School GPA must be 2.5 and above. (requirement)
 - For continuing and returning students:
 - Recent Semester GPA must be 2.5 or higher.
 - Anyone who chooses to reside on campus must submit a completed Residence Halls Application form.
 - Sign a Residence Halls Consent Form allowing the Coordinators to have access to their academic records to fulfill part of the Residence Life Mission statement for "academic success" to provide residents the help and resources needed in order to pass their class.
 - After screening the applications, it is the sole responsibility of the Residence Halls Coordinators to assign which campus, what room, and who the roommates will be for each applicant.
- **BP 350.1:** FIRE SAFETY: The possession of anything that can cause a fire hazard is not allowed (i.e. dangerous chemicals, fireworks, burning of candles or oil)
 - Residence Hall might have specific rules to how often they need to have drills, need to be coordinated with security.
- **CP 350.5:** Fire Safety Procedures
 - The use of propane stove (mini handy type) can be allowed outside the rooms only when there is a power outage or during emergency and must be authorized by the Residence Halls Coordinator and supervised by mature and responsible residents that are assigned by the Coordinator. (ie: kitchen is full and need to prepare food).



- All electrical appliances must be connected directly into receptacles or surge protectors and must be turned off when leaving the room.
- No toasters or hot plates may be used in individual rooms, but only inside the kitchens.
- Fans must be turned off when leaving the room.
- Electric irons, hair dryers, etc. must be disconnected after use.
- **BP 350.2: BEHAVIOR AND SOCIAL REGULATIONS:** Any behavior that is disrespectful or disruptive is not allowed at the Residence Halls area.
- **CP350.6 Behavioral Procedures:**
 - Everyone must be respectful of each other's beliefs, culture, and background and must not be critical, judgmental, making fun of, or showing discrimination toward those with different beliefs, cultures, and backgrounds.
 - During Cultural Day activities, resident students must take part and display the variety of cultures and learn from each other.
 - For those in a relationship, there should be no close intimate displays of affection in public.
 - Arguments, shouting, quarreling, or fighting are not allowed in the residence area.
 - For any occasion, entertainment must be proper and respectful.
 - Students must dress properly according to our culture, not too short, not too revealing.
 - Anyone causing a disturbance at the Residence Halls will be handled by the Security and will be subject to the student disciplinary process. In cases of severe disruption or risk to other residents, the police may be called.
 - Bego needs to work closer with the Director of Safety and Security.
 - Anyone not following the rules will be:
 - 1st offense: counseled by the Coordinator
 - 2nd offense: written up
 - 3rd offense: will be referred to the Counseling Services
 - 4th offense: eviction from the Residence Halls.
- The EMC chair recommended that the Residence Hall policies and procedures go back to the coordinator. Va seconded the motion.
 - Email it back for review.
- Counseling Services
 - **BP 340.01 Referral system**
 - Referral for counseling services should be within CMI community. Counseling services should create and maintain relationships with other service provider organizations in the community to ensure that clients have the opportunity to access appropriate services available.
 - Jennifer moved that we approved the BP 340.01 as projected. Pamela seconded the motion. The motion was unanimously approved.



- **BP 340.02 Client Privacy, Confidentiality & Release of Information**
 - Counseling Division is committed to protecting the privacy of its clients and ensuring the following:
 - Client information and communication with the client shall be kept private and confidential by the Counseling Division. It should only be handled by Counseling Division staff unless:
 1. a consent of release of information is provided by the client,
 2. client threatens to harm himself or others, or
 3. is ordered by the Court.
 - Pamela moved that we approved the **BP 340.02** as projected. Va seconded the motion. The motion was unanimously approved.

3. EMC RSA

- Changes made:
 - Two (2) representatives from the faculty.
 - Take out the Vice President for Business and Administration Affairs (VPBAA) - VPBAA wasn't a member.
 - Director FABS
- Va moved that we approve the 2018-2019 RSA as projected. Waisiki seconded the motion. The motion was unanimously approved.

Meeting adjourned @ 3:48 PM

Kelly Luce Sebastian, Recording Sec.
Scribe

EMC
Reviewed & Approved by

09 - September - 2019
Date approved