#### ENROLLMENT MANAGEMENT COMMITTEE

College of the Marshall Islands
Accredited by the Western Association of Schools and Colleges

P.O. Box 1258 Majuro Marshall Islands, MH 96960 Tel: (692) 625-3394 Fax: (692) 625-7203 Email: emc@cmi.edu

# Regular Meeting Minutes - Approved March 21, 2019

#### **Members Present**

Rachel Salomon Elizabeth Switaj John D. Villafania Pamela Perkins Va Savu Waisiki Baleikorocau

Florence Peter Oyinade Ogunmokun Jomi Capelle Jennifer Seru Sali Andrike Monica Gordon

### Guest

Susana Kamram Bego S. Alik Demiana Kumoru

## The meeting was called to order @ 11:10 AM

## **Agenda Items**

- 1. Policies and Procedures
  - Health Services,
  - > Counseling Services and
  - > Residence Halls
- 2. Others

#### **Minutes**

#### 1. POLICIES AND pROCEDURES

- Health Services
  - Policy: 340: 7: Students enrolled in the College of the Marshall Islands programs must complete all required vaccinations.
    - Jennifer moved that we approve the Vaccination Policy as projected. Florence seconded. The motion was unanimously approved.
  - Policy 340.5: Health Services cannot authorize excused absences for students or employees.
  - o **Policy 340.6:** Falsification of Medical Records
    - Students providing false information on any medical document(s) will be given deferred acceptance and may reapply after one full semester.
      - Procedure: Students is given one chance.
      - Va moved that we accept Policy 340.6 as written. Monica seconded. The motion was unanimously approved.
- Counseling Services and
- ➤ Residence Halls

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#### 2. OTHERS

- ➤ MOH visit to the outer islands is late April or early May.
  - o Conditional deadline is May 29.
- Resident Halls deadline April 30, 2019
  - Arrak
    - Upward Bound 70 including staff
    - Maritime
  - Uliga can only accommodate 72 students
    - NSSP 26
    - AP 60
      - AP English 40 students
      - AP Math 20 students
- ➤ Summer target number is 450 500 students.
  - So far we have 252 students enrolled.
- > Recruitment
  - Need all Brochures received 3 already.
  - Testing will be only for students attending Summer.
  - o Jomi and Demiana Ebeye
  - o Monica Jaluit
  - Susana and Kelly Wotje
- > The minutes need to be approved, Jomi as made a motion.
  - o Tabled for the special meeting next week.

# Meeting adjourned @ 12:10 PM

# **Special Meeting - Next week**

Scribe	Reviewed & Approved by	Date approved	
Kelly Luce Sebastian, Recording Sec.	EMC	03 - April - 2019	