



## Special Meeting Minutes - Approved January 24, 2019

### Members Present

Rachel Salomon  
Pamela Perkins  
Florence Peter  
Jennifer Seru  
Leoin Lanitok

Elizabeth Switaj  
Va Savu  
Oyinade Ogunmokun  
Jomi Capelle

John D. Villafania  
Waisiki Baleikorocau  
Hermon Lajar  
Rigieta Lord

### Guest

Susana Kamram

Bego S. Alik

### The meeting was called to order @ 11:10 AM

### Agenda Items

1. Admission Policies - amend
2. Policies - Health Services
3. Policies - Residence Life
4. Policies - Counseling Services
5. Others

### Minutes

#### 1. ADMISSION POLICIES - AMEND

- Conditional Admission - 2 week prior to New Student Registration.
  - Jomi moved that we accept the change to the Conditional Admissions. Jennifer seconded. The motion was unanimously approved.
- CMI Placement
  - Move to a week prior to New Student Orientation.
  - We can provide the accommodation.
  - Dr. Elizabeth recommended that we revisit this question when were more sure of what placement tool we'll be using - Tabled.

#### 2. POLICIES - HEALTH SERVICES

- The Nurse email out the MOH - Immunization booklet, dated back to 2004.
  - Under 18 year old, is none.
- EC return Policies for more clarification on the immunization.
- Vaccination Policy: 340: 7
  - All students enrolled at the college of the Marshall islands programs must be in compliance with the health clearance policies as required. The student is responsible for providing evidence of immunity and health status. Students are required to have their health care provider to complete the health clearance



forms with hospital stamp and certify that the student is free of contagious disease and may participate in all school activities.

- Jennifer requested for a time to read the MOH - Immunization booklet.
- Any student that provided to the College of the Marshall Island dishonest health information will be removed from his/her classes.
  - For first offense - be on warning.
- This is tabled for review and comment for the next meeting.

### 3. POLICIES - RESIDENCE LIFE

- According to Bego she has not received any comment or suggest from anybody.
- Florence's comment about the Clinic student - Boys in Arrak and Girls in Uliga.
  - This is something that we piloted last semester - they prefer it this semester.
  - Transportation is not a problem but they come and sleep in the office.
  - We need to relook at this base on the students need - before placing them.
- 3 of the male residences will be housed here starting this week Saturday.
  - It's going to be the same if were looking at practicum and graduates in the Resident.
- We need to be more student center.
- Why did we separate the male and female?
  - Issues/incidents for both genders.
  - When working with our former VP - Dr. Nix.
  - Piloted and how the residents feel about the separation.
  - For the Male, the distance of the store.
  - Compare to previous years last semester has little incidentes.
  - Resident Coordinator provide the final answer of where their been placed at, right now it's based on gender.
- Dr. Elizabeth moved that we table this document until such time as we see revise based on the comments that are already on there. Jennifer seconded.
- Table for next meeting February 7.

### 4. POLICIES - COUNSELING SERVICES

- Ninitha is not here.
- Rachel hope that the new Director of Counseling start Monday to look at this.

### 5. OTHERS

- Membership
  - 2 chair representatives - this will be discussed on the Chair meeting Tuesday.
- RSA
  - Rachel already made the changes in the RSA - membership.
- SIS
  - The disappearing of schedules - anyone with the registrar access has the ability to modify schedules - date and time.
  - John had to retype the schedules.



## ENROLLMENT MANAGEMENT COMMITTEE

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- Fall Semester - schedule was changed and student had conflicted schedules, the changes can not be made.
- John told Pinnacle to revert back to what it used to be.
- Management and Marketing course - one section.
  - Maybe there is only one Faculty or few students - concern on this, need to go to the chair or Dean of Academic Affairs.
- Financial Aid
  - This semester students financial aid application were lost, student needed to refill the application.
    - Things got lost because of the moved from Student Services office to the Business Office.
    - Dr. Elizabeth will follow up on this and hopefully it wouldn't happen next time.

**Meeting adjourned @ 12:08 PM**

**Next meeting February 7 @ 11:10am**

Kelly Luce Sebastian, Recording Sec.  
Scribe

EMC  
Reviewed & Approved by

03 - April - 2019  
Date approved