



B. Matters Arising from the Minutes

1. The Staff Senate President shared the challenge in sharing and translating the policies/procedures for the Staff Senate.
2. The Staff Senate President requested for documents to be shared with the senate officers, to ensure that documents are shared with the senate groups.
3. The importance of understanding the policies/procedures was also discussed thoroughly by the EC members.
4. The President shared with the members that policies/procedures might start being communicated via media by the Fall Semester 2022.
 - a) If this recommendation moves forward, the Communications Officer will be responsible to carry out this task.

II. UPDATE FROM THE PRESIDENT

- A. Due to the interest of time, the President referred the EC members to her written report.
- B. For the President's Report: [Click Here](#)

III. Matters from the Previous Meeting

A. [Justice-Impacted Students](#)

1. The VPASA presented the *CMI Policy No. 332 (Justice-Impacted Students)* to the Executive Council members.
2. The Chairperson allowed the Council members' their "first read," and to also allow ample time for the representatives to share the policy with their respective senate groups.
3. The *Justice-Impacted Students* policy will be brought back for the EC's consideration on May 18, 2022.

B. [WorkKeys Assessment CMI Placement](#)

1. The VPASA introduced the *WorkKeys Assessment CMI Placement*, an addition to the current CMI Placement procedure, to the EC members.
2. The procedure document will be circulated among the respective senates and brought back to be tabled in the next EC meeting on May 18, 2022.

C. [Communicable Disease Policy for Students](#)

1. The VPASA presented the *CMI Policy No. 345.5 (Communicable Disease Policy for Students)* to the EC members.
2. As the policy had not been reviewed by the respective senates, it was asked by the Chairperson that the policy be tabled in the next EC meeting on May 18, 2022.

D. [IT Policy and Procedure Handbook](#)



1. The VPBAA presented the revision of the *IT Policy and Procedure Handbook*.
2. In regards to the revisions, the EC members agreed that the *IT Policy and Procedure Handbook*, be carefully reviewed by the senate groups and brought back for the Executive Council's review and consideration on May 18, 2022.
3. The Chairperson/President recommended that each of the policies be presented in the right format.

IV. New Matters Arising

A. Participatory Governance Policy

1. The EVP presented the *Participatory Governance Policy* to the EC members.
2. The Council members discussed the inclusion of the time span for the documents to be reviewed by the senates in the *Participatory Governance Policy* before documents reach the Executive Council.

B. Academic Renewal Policy

1. The VPASA presented the *CMI Policy No. 362 (Academic Renewal)* to the Executive Council.
2. The Chairperson allowed the members' their "first read" and to share the document with their respective senate groups.
3. The *CMI Policy No. 362 (Academic Renewal)* was deferred to May 18, 2022.

C. Dual Enrollment Policy 365

1. The VPASA presented the *Dual Enrollment Policy (CMI Policy No. 365)* to the EC members.
2. The EC members discussed the availability of funding in regards to the policy.
3. The VPASA also shared the requirements regarding the policy with the EC members.
4. After careful consideration, the VPBAA moved to approve the *CMI Policy No. 365 Dual Enrollment*, seconded by the EVP. The motion was successfully passed by the majority with no abstentions.

DECISION

Having no modifications, the *Dual Enrollment Policy (CMI Policy No. 365)*, was approved, as presented.

D. Honors Program Proposal



1. The VPASA presented the *Honors Program Proposal* to the EC members.
2. The possibility of tuition waiver was considered by the EC members, as an incentive for students that will be part of the Honors Program.
3. The EC members discussed changing the document name, however, it was agreed that the senate groups, especially the SGA, need to review the proposal before it is brought back for EC's consideration on May 18, 2022.

E. [AS AE-HSL 2022 Budget Projections](#)

1. The VPBAA presented the *AS AE-HSL 2022 Budget Projections*.
2. After being reviewed carefully, the VPASA made a motion to approve the budget projections. The Faculty Senate President seconded the motion, as it was passed unanimously by the majority with no abstentions.

DECISION

With no corrections, the *AS AE-HSL 2022 Budget Projections*, were approved, as projected.

F. [Financial and Audit Balanced Scorecard](#)

1. The VPBAA presented the *Financial and Audit Balanced Scorecard* to the Executive Council members.
2. After being reviewed by the EC members, the VPLG moved to approve the *Financial and Audit Balanced Scorecard*. The motion was seconded by the EVP and passed unanimously by the majority with no abstentions.

DECISION

Having no modifications, the *Financial and Audit Balanced Scorecard*, was approved as presented.

G. [CMI Building Emergency Action Plan](#)

1. The VPBAA presented the *CMI Building Emergency Action Plan* to the Council members.
2. The EC members recommended that the document be returned to the Plant & Facilities Committee to further review the document and make the necessary changes, such as "Dean of Education?"

H. [Draft CMI CCTV-Policy-Procedures](#):

1. The document was presented by the VPBAA.
2. EC Recommendation:



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- a) “Add a clause in which it states when CCTV footage can be turned over to law enforcement upon request.”
 - b) Document, and other policies, submitted for EC’s consideration and review, should be in the right format and template.
3. The **CCTV Policy** was deferred for May 18, 2022, allowing time for the senate groups to review and make their recommendations.

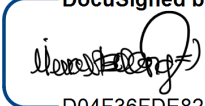
V. Adjournment

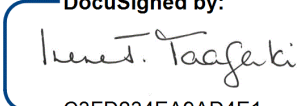
The Executive Council’s **first** meeting for May 2022, was adjourned at 12:50 p.m.

Submitted By:

Concurred By:

Approval Date:

DocuSigned by:

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 Meria N. Bollong
 Secretariat Officer, EC

DocuSigned by:

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 President Dr. Irene J. Taafaki
 Chairperson, Executive Council

May 18, 2022