

**Curriculum and Assessment Committee  
Minutes – April 20, 2020 Meeting**

Date: April 20, 2020 (Monday), 11:10am A.M, in BOR Conference Room

Agenda:

1. March 16, 2020 draft minutes
2. Annual Assessment Report (17-18 & 18/19)
3. Others

**Attendance: 13 present:**

Waisiki Baleikorocau	Vasemaca Savu
Jomi Capelle	Jennifer Seru
Rosie Koroï	Elizabeth Switaj
Meitaka Kendall-Lekka	Oyinade Ogunmokun
Camari Koto	Cheryl Vila
Dr. Pamela Perkins	Sali Andrike
Florence Peter	

**Agenda Item(s):**

The meeting was called to order at **11:19 A.M.** in BOR conference room by Waisiki Baleikorocau, CC chair.

1. March 16, 2020 Draft Minutes – Move to approve. Seconded. Passed.
2. Annual Assessment Reports (17-18 & 18-19)
  - a) Will email reports later today for review and comments to both CC members and Faculty Senate which gives everyone enough time before next CC meeting where these will be approved.
  - b) Under “Narrative of Activities” section, CC Secretary will look back at minutes for each report period covered and add these on. CC members will afterwards review these and approve accordingly.
3. Others
  - a) CC RSA – Mentions CC’s role with curriculum courses outlines, but not programs which is an important area in which CC must look into.
  - b) Check access to PowerTools for Florence and Camari.

**Meeting adjourned at 11:42am**

**Future agenda items:**

1. April 20, 2020 draft minutes
2. Annual Assessment Report (17-18 & 18/19)
3. Geography Course Outlines
3. Others

**Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 3<sup>rd</sup> Mondays. Next meetings will be on Monday, May 04, 2020.

Respectfully submitted,

Meitaka Kendall-Lekka  
Recording Secretary