

**Curriculum and Assessment Committee
Minutes – October 07, 2019 Meeting**

Date: October 07, 2019 (Monday), 11:10am A.M, in BOR Conference Room

Agenda:

1. Draft Minutes 09/16/19 Meeting
2. ASEE Documents
3. Program admission for Certificate Programs (e.g. Marine Science)
4. Fate of Dev Ed?
5. Curriculum Manual

Waisiki Baleikorocau	Vasemaca Savu
Jomi Capelle	Jennifer Seru
Rosie Koroi	Elizabeth Switaj
Meitaka Kendall-Lekka	Cheryl Vila
Camari Koto	Oyinade Ogunmokun
Dr. Pamela Perkins	Sali Andrike (excused)
Florence Peter	Dr. Michael Young

Agenda Item(s):

The meeting was called to order at **10:15 A.M.** in BOR conference room by Waisiki Baleikorocau, CC chair.

1. September 16, 2019 Draft Minutes – Move to approve with minor changes.
 - a) Attendance list
 - b) Item 3e – moved to “Others”: Certificates issue related to completion rate, hence only credit level students should take-up..
2. ASEE Documents
 - a) CCT Program Sheet – Move to approve. Seconded. Passed.
 - “The CCT Program Sheet has been amended to add or permission of Practicum Coordinator to options 1 and 2 to cover those instances where a student is allowed to take one required class along with Practicum: or permission of Practicum Coordinator.”
 - b) EDU101 – Move to approve. Seconded. Passed.
 - Course Description updated with following in **bold**: “Prepares elementary classroom teachers to support their students in building a foundation for listening, speaking, reading, and writing in English by improving their own command of English. Compares and contrasts aspects of English **and other languages.**”
 - c) EDU 109, 210, 211, 241, 251, 285, & 296 – Tabled
 - The above courses have added 2 items under Course Content:
 1. Taxonomies of learning including Bloom and Structure of Observed Learning Outcomes (SOLO)

2. Quality Pedagogy Framework (QPF)
 - Need to talk to department about above changes being applied across all these courses. Are these tools or can these go under “method of instruction”?
3. ASEE Program Sheet – Move to approve. Seconded. Passed.
 - a) Will be registering current students starting October 21, and it is imperative that EDU 101 be completely through the process and into SIS prior to that date so that we can register students in that required course under the new ASEE Program Sheet which reflects the change from ENG 112 to EDU 101 and a reduction in total credits required from 64 - 63.”

Meeting adjourned at 12:10pm

Future agenda items:

1. October 07, 2019 draft minutes
2. ASEE Documents
3. Marine Science Program Sheet
4. Fate of Dev Ed?
5. Curriculum Manual?
6. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, October 21, 2019 (Regular Meeting).

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary