

Curriculum and Assessment Committee Minutes – May 13, 2019 Special Meeting

Date: May 13, 2019 (Monday), 5:00pm P.M, in Old Library

Agenda:

1. Welcome Dr. Ray Somera
2. Draft minutes 05/06/19 Meeting
3. Education Department Documents
4. Nursing Department Documents
5. LA & Marshallese Department Documents
6. Business Studies Program Sheets
7. Departmental Prerequisite Mappings
8. GE Taskforce – letter
9. CC RSA - Update
10. CC 2017-2018 Assessment Report – Update
11. Others

Sali Andrike	Dr. Pamela Perkins
Waisiki Baleikorocau	Florence Peter
Jomi Capelle	Elizabeth Switaj
Hermon Lajar	Vasemaca Savu-
Meitaka Kendall-Lekka	(excused)
Gade Maitokana	Jennifer Seru
	Oyinade Ogunmokun

Agenda Item(s):

The special meeting was called to order at **5:09 P.M.** in BOR Room by Jennifer Seru, CC chair.

1. Welcome Dr. Ray Somera to special CC meeting.
2. May 06, 2019 Draft Minutes – Move to approve. Seconded. Passed.
3. GE Chair Taskforce – CC Chair will contact and notify selected GE Chair through email and include VP of Academic Affairs in email communication.
4. CC RSA – Faculty Senate (FS) has not vote on this yet as item needs further discussion with regards to CC being a standing committee of the College and not FS. Item was tabled for next FS meeting.
 - a) Dr. Ray – Need to distinguish which province CC falls under and have an open dialogue with faculty about this as well as allow FS to possibly choose own representatives to CC. BOR policies emanates all policies and by-laws.

5. Education Documents

- a) DEAF 331 – moved to approve with changes. Seconded. Accepted.
 - Added last sentence under “Course Description”.
- b) DEAF 332 moved to approve. Seconded. Accepted.
- c) EDU312 & EDU314 – moved to approve with minor changes. Seconded. Accepted.
 - Edited prerequisite wording: “C” or better...

6. Nursing Documents

- a) NURS110 – Moved to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wordings and deleting GLOs
 - Requested to add another credit for clinical, but was advised against it resulting in changes to lab hours decreased to ½ and adding clinical hours ½
- b) NURS113 – Moved to approve. Seconded. Accepted.
 - Course outline updates/changes include course description section, prerequisite wordings and deleting GLOs
- c) NURS122 – Moved to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wording “C” or better, deleting GLOs, and adding #4 SLO updated.
- d) NURS222 – Moved to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wording “C” or better, deleting GLOs, and adding last sentence in “Course Description”.
- e) NURS235 – Moved to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wording “C” or better...and NUR110, Course title change - added # “1”, and deleting GLOs
- f) NURS260 – Move to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wording, deleting GLOs, and updating “Purpose of Course” section.
- g) AH114 – Move to approve. Seconded. Accepted.
 - Course outline updates/changes include prerequisite wording, deleting GLOs, Added mapping codes, update “Purpose of Course” section, SLO#2 updated.

7. LA Documents – tabled

- a) PSY101/201, HIS201/202, JPN101/201, PI122
 - Update GLO mappings for program and GE as necessary.
 - PI122 – s/b marked as a Social Sciences
- b) ENG111 – tabled

- Take out “Humanities” and update GLO mappings
- c) ENG105 – tabled
- Prerequisite ENG90s, take out “Humanities”, and update GLO mappings
- d) ENG 112 – tabled
- Take out “GE” & “Humanities”, update GLO mappings, and consider taking out or updating prerequisite – need to discuss with department.
8. Marshallese Studies Documents
- a) MLA & MSS Program Sheet – Move to approve. Seconded. Accepted.
- Update included changing “Social Security” section to “Student ID”
- b) MAR101 – tabled
- Update GLO mapping
- c) MAR102 – Move to approve. Seconded. Accepted
- Update includes deleting GLOs and using new course outline template.
9. Others
- a) Suggestions from Dr Ray –
- Adding a section on course outlines that indicates what kind of changes are made such as 1) Adoptive (New course outline) which needs to go to the President for review and approval, 2) Substantive changes, and 3)SLO changes.
 - 1 credit s/b 15 weeks which is 45hours, not 48hours as seen on our course outlines – Federal regulations
- b) Still have much to cover so a special meeting was called for May 21, 2019 from 4pm-6pm at BOR Room. Move to approve. Seconded. Accepted.

Meeting adjourned at 7:10pm

Future agenda items:

1. Draft minutes 05/13/19 Meeting
2. LA & Marshallese Department Documents
3. Business Studies Program Sheets
4. Departmental Prerequisite Mappings
5. GE Taskforce – update
6. CC RSA - Update
7. CC 2017-2018 Assessment Report – Update
8. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meeting will be on Wednesday, May 22, 2019. (Special Meeting)

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary