

**Curriculum and Assessment Committee
Minutes – April 29, 2019 Special Meeting**

Date: April 29, 2019 (Monday), 11:10 A.M, in Old Library

Agenda:

1. Draft minutes 04/22/19 Special Meeting
2. VOTE: Nursing PLOs
3. VOTE: ENG112
4. Education Department Documents
5. Nursing Department Documents
6. LA & Marshallese Department Documents
7. Departmental Prerequisite Mappings
8. GE Taskforce - letter
9. CC 2017-2018 Assessment Report – Update
10. Others

Sali Andrike	Florence Peter
Waisiki Baleikorocau	Vasemaca Savu
Jomi Capelle (excused)	Jennifer Seru
Hermon Lajar	Dr. Elizabeth Switaj
Meitaka Kendall-Lekka	Oyinade Ogunmokun
Gade Maitokana	Mary Maupin (Guest)
Dr. Pamela Perkins	

Agenda Item(s):

The special meeting was called to order at **11:20 A.M.** in Old Library Room by Jennifer Seru, CC chair.

1. April 22, 2019 Draft Minutes – Move to approve. Seconded. Passed.
2. Online Voting Items
 - a) Nursing PLOs: Accepted – 9 online votes (7 Yes & 2 Abstentions)
 - b) Remove ENG112 from Gen Ed: Accepted – 11 online votes (11 Yes)
3. Education Documents - Review
 - a) BAEE Program Sheet – Moved to approve. Seconded. Passed.
 - Changed wordings under “Accredited Institution” section.
 - Took out ENG112 and minimize credits to 121 total credits.
 - b) All EDU Course outlines presented (EDU312 & EDU314)
 - Changed course content by adding numbers 1 & 2 items
 - Changed or reduced Pre-Requisites
 - c) Cannot approve these changes yet until after documents have been shared with Faculty Senate for one week to review and comment.

4. LA Documents - Review
 - a) ENG105
 - Changed SLOs #2 & #4
 - Pre-Req changed to ENG090
 - Need to uncheck “Humanities” under “Purpose of Course” for all English Course Outlines.
 - b) ENG111
 - Changed SLOs #2, #3, #4
 - c) ENG112
 - Changed SLOs #1, #4
 - Enter CIP Code on second page
 - d) ENG220
 - Added SLO #3
 - Added Pre-Req “102/112”
 - e) Cannot approve these changes yet until after documents have been shared with Faculty Senate for one week to review and comment.

5. Others
 - a) Reminder - All documents must be shared with CC members and Faculty Senate for a minimum of one week to review and comment before these can be brought to CC for approval.
 - b) CC RSA
 - Send to Faculty Senate for suggestions and approval.

Meeting adjourned at 12:15pm

Future agenda items:

1. Draft minutes 04/29/19 Special Meeting
4. Education Department Documents
5. Nursing Department Documents
6. LA & Marshallese Department Documents
7. Departmental Prerequisite Mappings
8. GE Taskforce - letter
9. CC 2017-2018 Assessment Report – Update
10. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, May 20, 2019.

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary