

**Curriculum and Assessment Committee
Minutes – March 18, 2019 Meeting**

Date: March 18, 2019 (Monday), 11:10 A.M, in BOR Conference Room

Agenda:

1. March 04, 2019 Draft Minutes
2. Actions for CC to consider
3. Revision of course descriptions
4. Others

Waisiki Baleikorocau	Florence Peter
Verenaisi Bavadra	Vasemaca Savu
Jomi Capelle	Jennifer Seru
Rosie Koroï	Dr. Elizabeth Switaj
Herman Lajar	Cheryl Vila
Meitaka Kendall-Lekka	Oyinade Ogunmokun
Rigieta Lord	
Gade Maitokana	
Dr. Pamela Perkins	

Agenda Item(s):

The meeting was called to order at **11:17 A.M.** in BOR Conference Room by Jennifer Seru, CC chair.

1. March 04, 2019 Draft Minutes – Move to approve with minor changes. Seconded. Passed.
 - a) Correct name spelling: Capelle
 - b) Item in 2.3 – Certificate in Marine Science (Not Climate Change)
2. Taskforce update – GE Chair
 - a) Will set meeting time before next CC meeting
3. Nursing PLO
 - a) Combined PLO#1 & #2 and added another new PLO#5
 - PLO 3 – Be more specific / demonstrate
 - PLO 5 – Take out “s” in provide.
4. Program Sheets – Table for next meeting on April 1st, 2019
 - a) Business Studies & Liberal Arts Program Sheets
 - Agreed to update program sheet and separate all specialization options into individual program sheets as a way to better track student majors and specializations.
 - b) Other discussions
 - Passing grade upgrade to “C” not advisable.

- SIS can recognize “C” or “D” grades, but is not able to suggest to students to re-take course if they fail.

Meeting adjourned at 12:02pm

Future agenda items:

1. March 18, 2019 Minutes
2. Program Sheets
3. Others

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meetings will be on Monday, April 01, 2019 (Regular Meeting).

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary