

**Curriculum and Assessment Committee  
Minutes – January 28, 2019 Special Meeting**

Date: January 28, 2019 (Monday), 11:10 A.M, in BOR Conference Room

Agenda:

1. Welcome Sali Andrike
2. January 21, 2018 Draft Minutes
3. Education Department Certification Changes & other course outline updates
4. Actions for CC to consider
5. Others

Waisiki Baleikorocau	Vasemaca Savu
Jomi Capelle	Jennifer Seru
Rosie Koroi	Dr. Elizabeth Switaj
Meitaka Kendall-Lekka	Oyinade Ogunmokun
Gade Maitokana	Sali Andrike
Dr. Pamela Perkins	
Florence Peter	

**Agenda Item(s):**

The meeting was called to order at **11:16 A.M.** in BOR Conference Room by Jennifer Seru, chair.

1. Welcome Sali Andrike (Acting Financial Aid Director)
2. January 21, 2019 Draft Minutes – Move to approve. Seconded. Passed.
3. Education Department Document
  - a) SDIS 446 – Move to approve. Seconded. Passed.
    - New course outline created as needed to provide practicum after students completed all coursework.
    - Add as a degree requirement
    - Check proper wordings/language for prerequisite section
  - b) BAEE Advanced Specialization Certificate in Deaf Education Program Sheet – Move to approve. Seconded. Passed.
    - Change effective date from Spring 2019 to Summer 2019 (program sheet not approved yet to use in current semester; SP19)
    - Need to include original approved date
    - Include a revised date. This is not the normal practice with regards to including a revised date in program sheet. But for clarification purposes this is needed so motion to include “revised date” on program sheet was moved. Seconded. Passed.
  - c) BAEE Advanced Specialization Certificate in Severe Disabilities Program Sheet – Move to approve. Seconded. Passed.
    - Change effective date from Spring 2019 to Summer 2019
    - Need to include original approved date

4. Others – DoAA requested to add in next meeting agenda “Revision of course description in course outlines”.

**Meeting adjourned at 11:58 A.M.**

**Future agenda items:**

1. January 28, 2019 Minutes
2. Actions for CC to consider
3. Revision of course description in course outlines
4. Others

**Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 3<sup>rd</sup> Mondays. Next meetings will be on Monday, February 04, 2019 (Regular Meeting).

Respectfully submitted,

Meitaka Kendall-Lekka  
Recording Secretary