

**Curriculum and Assessment Committee  
Minutes – September 03, 2018 Meeting**

Date: September 03, 2018 (Monday), 11:00 A.M, in BOR Conference Room

Agenda:

1. Opening Prayer
2. August 27, 2018 Minutes
3. New Faculty Representative(s)
4. Education Department Certification Changes & One Change in Regular BAEE
5. Others

Waisiki Baleikorocau	Dr. Pamela Perkins
Verenaisi Bavadra	Florence Peter
Jomi Capelle	Jennifer Seru
Meitaka Kendall-Lekka	Cheryl Vila
Rigieta Lord	Jacinta Samuel
Gade Maitokana	Dr. Elizabeth Switaj
Hermon Lajar	

**Agenda Item(s):**

The meeting was called to order at **11:10 A.M.** in BOR Conference Room by CC Chair, Verenaisi Bavadra.

1. CC Chair asked Waisiki to start meeting with an opening prayer.
2. August 27, 2018 – Moved to approved with minor changes. Seconded. Passed.
3. New Faculty Representatives
  - a) Gade Maitokana will continue. The second faculty representative below has graciously agreed to join CC.
    - Rosie Koroi@ Education – Moved to approved. Seconded. Accepted.
4. Education Department Certification Changes & One Change in Regular BAEE
  - a) Discussion on proposed changes on items listed above led to the suggestion of adding all CMI Departments to be eligible to take these Education Certificates instead of just Education and LA Majors. Moreover, a case-by-case basis of evaluation would allow other upper level degrees from other accredited Institutions to do the same.
  - b) Education Department Chair agreed to take suggestions back to department for further review. Items were tabled for next CC meeting.
5. Others – CC Secretary was tasked to look for “original effective date” for Education Certificate Program Sheets.

**Meeting adjourned at 12:00 P.M.**

**Future agenda items:**

1. September 03, 2018 Minutes
2. Education Department Certification Changes & One Change in Regular BAEE
3. VCARP 050, 051, 060 changed credits from 3.0 to 1.5 (SIS issue)
4. ENG 067, 086, 089, 096, 099 changed course title (SIS issue)
5. CC Carpentry Program Sheet
6. Others

**Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 3<sup>rd</sup> Mondays. Next meeting will be on Monday, September 17, 2018.

Respectfully submitted,

Meitaka Kendall-Lekka  
Recording Secretary