

**Curriculum and Assessment Committee
Minutes – August 27, 2018 Meeting**

Date: August 27, 2018 (Monday), 11:00 A.M, in BOR Conference Room

Agenda:

1. Election of CC Officers

Waisiki Baleikorocau	Oyinade Ogunmokun
Verenaisi Bavadra	Dr. Pamela Perkins
Jomi Capelle (apologized)	Vasemaca Savu
Meitaka Kendall-Lekka	Jennifer Seru
Rigieta Lord	Cheryl Vila
Gade Maitokana	Jacinta Samuel
Hermon Lajar	Dr. Elizabeth Switaj

Agenda Item(s):

The meeting was called to order at **11:10 A.M.** in BOR Conference Room by DoAA, Vasemaca Savu.

1. Election of CC Officers –

- a) Chair - Verenaisi Bavadra was nominated, seconded, and accepted.
- b) Recording secretary – Meitaka Kendall-Lekka was nominated, seconded, and accepted.
- c) Course Outline Editor – Cheryl Vila was nominated, Seconded, and Accepted.
- d) Faculty Representative – Gade Maitokana will continue. A second representative is needed and nominees are as follows in order of nomination pending faculty member approval to join CC:
 - Diana – STeM
 - Rosie Koroivulaono – Education
 - Michael Young – LA

Meeting adjourned at 11:22 A.M.

Future agenda items:

1. August 27, 2018 Minutes
2. New Faculty Representative(s)
3. Education Department Certification Changes & One Change in Regular BAEE

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meeting will be on Monday, September 3, 2018.

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary