

**Curriculum Committee
Minutes – April 02, 2018**

Date: April 02, 2018 (Monday), 11:00 A.M, in BOR Conference Room

Agenda:

1. March 26, 2018 Draft Minutes
2. Course Outline Taskforce
3. CMI 101 Course Outline
4. Math Course Outlines
5. Education Course Outlines
7. BSD Courses to be considered for archiving

Waisiki Baleikorocau	Rigieta Lord (Apologized)	Mary Van Auken
Verenaisi Bavadra	Gade Maitokana	Dr. Melinda Nish (via Zoom)
Jomi Capelle (apologized)	Dr. Pamela Perkins	Arina Mitzutani
Folake Jenyo	Vasemaca Savu	Terry Enos (for Rigi)
Meitaka Kendall-Lekka	Jennifer Seru (Apologized)	
Hermon Lajar	Dr. Elizabeth Switaj	

Agenda Item(s):

The meeting was called to order at **11:09 A.M.** in BOR Conference Room by Mary Van Auken, chair.

1. Update course outlines taskforce
 - a) Working to update all folders (Website, Powertools, Big book)
2. March 26, 2018 Draft Minutes – Moved to approve. Seconded. Passed with minor changes.
3. CMI 101 Updates – Tabled
 - a) Need to look at “placement into English” prerequisite section.
 - b) Need to email final course outline as MS Word for approval.
4. Math Course Outlines
 - a) Reviewed in google docs for commenting and now need update and re-send as MS Word for approval.
5. Education Course Outlines – Moved to approve. Seconded. Passed.
 - a) ASL 101 - approved
 - b) ASL 102 – approved
 - c) SCI 112 – Tabled for next meeting.
 - Lab changed to 3 credits for 45 hours in 15 weeks.
 - Need to confirm usage of word “forcings” with instructor.
6. Others –
 - a) Business Studies Courses to be considered for archiving – Approved through online voting.

- b) ABE Course Outlines – will review for approval next meeting.
- c) Future Course Outline Item – Committee agrees to review the different kinds of hours listed on course outline template.

Meeting adjourned at 12:02 P.M.

Future agenda items:

1. April 02, 2018 Draft Minutes
2. CMI 101 Course Outline
3. Math Course Outlines
4. SCI 112 Course Outline
5. BSD Courses to be considered for archiving
6. ABE Course Outlines

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meeting will be on Monday, April 16, 2018.

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary