

**Curriculum Committee  
Minutes – March 05, 2018**

Date: March 05, 2018 (Monday), 11:00 A.M, in BOR Conference Room

Agenda:

1. February 05, 2018 Draft Minutes
2. February 19, 2018 Draft Minutes
3. CMI 101 Taskforce Updates
4. Education Course Outlines
5. Developmental Education Mission Statement
6. STEM Courses to be considered for archiving
7. BSD Courses to be considered for archiving
8. Others

Waisiki Baleikorocau	Gade Maitokana	Mary Van Auken
Verenaisi Bavadra	Dr. Pamela Perkins	Cheryl Vila
Jomi Capelle (apologized)	Florence Peter	Dr. Melinda Nish (via Zoom)
Folake Jenyo	Vasemaca Savu	Hermon Lajar
Meitaka Kendall-Lekka	Jennifer Seru	
Rigieta Lord	Dr. Elizabeth Switaj	

**Agenda Item(s):**

The meeting was called to order at **11:09 A.M.** in BOR Conference Room by Mary Van Auken, chair.

1. Update course outlines taskforce
  - a) CC Chair suggested a taskforce consisting of Va Savu, Meitaka K. Lekka, and Cheryl Vila be formed to review, update, and organize all course outlines in “Big” book, Google drive “Powertools” folders, and Website accordingly.
2. February 05, 2018 Draft Minutes – Moved to approve. Seconded. Passed.
3. February 19, 2018 Draft Minutes – Moved to approve. Seconded. Passed.
4. CMI 101 Updates – Tabled
  - a) Not all taskforce members were present to fully discuss this agenda item.
5. Education Course Outlines – Moved to approve. Seconded. Passed.
  - a) All course outlines included minor changes as per Google Doc comments.
6. Developmental Education Mission Statement – Moved to approve. Seconded. Passed.
  - a) *“The mission of the Developmental Education Department is to develop students’ abilities necessary for success in college credit programs. The main areas of focus are English reading, writing, listening, speaking, and student engagement. The completion of developmental education courses will facilitate students’ competencies in college level courses, in addition to providing for lifelong learning success.”*
  - b) CC Chair will send directly to IEC.

7. STEM Courses to be considered for archiving – Moved to approve. Seconded. Passed with 1 abstention.
  - a) Approved Archived Course List:
    - 1) CAP 101 - LEARNING AND COMMUNICATING TECHNOLOGIES
    - 2) ICS 125 - COMPUTER REPAIR AND MAINTENANCE
    - 3) ICS 184 - NETWORKING
    - 4) ICS 220 - ADVANCED COMPUTER STUDIES
    - 5) ICS 230 - VISUAL BASIC PROGRAMMING
    - 6) ICS 250 - WEBPAGE DESIGN
    - 7) MATH 110 - COLLEGE ALGEBRA
    - 8) MATH 120 - COLLEGE TRIGONOMETRY
    - 9) MATH 150 - MATHEMATICS FOR ELEMENTARY TEACHERS
    - 10) SC 240 - INTRODUCTION TO PHYSICS
8. Business Studies Courses to be considered for archiving – Tabled.
  - a) Need to review economics courses: ECON 130 Microeconomics & ECON 131 Macroeconomics. Work with Dr. Nish with updates regarding courses.
  - b) Va Savu (DOAA) needs to check when courses were last updated.
9. STEM Mission Statement – Moved to approve. Seconded. Passed with 1 abstention.
  - a) *“The mission of Science, Technology, and Mathematics (STeM) Department is to provide science, technology and mathematics courses to support academic programs and prepare students seeking careers in marine science or an advanced education in a STeM discipline.”*
  - b) CC Chair will send directly to IEC.
10. Nursing Studies Courses to be considered for archiving – Moved to approve. Seconded. Passed.
  - a) Approved Archived Course List:
    - 1) AH 195: Personal Health and Wellness
    - 2) NURS 101: Math for nurses
    - 3) NURS 204: Communicable Diseases
  - b) AH 230 course is part of an active certificate so course cannot be archived.
11. ABE course outlines –
  - a) Will email to CC members and cc faculty senate for review before next CC meeting.

**Meeting adjourned at 12:01 P.M.**

**Future agenda items:**

1. March 05, 2018 Draft Minutes
2. CMI 101 Taskforce Updates
3. Education Course Outlines
4. BSD Courses to be considered for archiving
5. ENG 201 Creative Writing
6. ABE Course Outlines

**Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 3<sup>rd</sup> Mondays. Next meeting will be on Monday, March 26, 2018.

Respectfully submitted,

Meitaka Kendall-Lekka  
Recording Secretary