

**Curriculum and Assessment Committee
Minutes – October 16, 2017**

Date: October 16, 2017 (Monday), 11:00 A.M, in BOR Conference Room

Agenda:

1. Review updated RSA
2. CC New Member
3. October 02, 2017 Draft Minutes
4. CC Procedures Group Report
5. CAP066 Group Report

Wilbert Alik

Waisiki Baleikorocau

Jomi Capelle

Serena Hackerott

Folake Jenyo

Meitaka Kendall-Lekka

Dr. Melinda Nish

Dr. Pamela Perkins

Florence Peter

Vasemaca Savu

Jennifer Seru

Dr. Elizabeth Switaj

Mary Van Auken

Agenda Item(s):

The meeting was called to order at **11:09A.M.** in BOR Conference Room by Mary Van Auken, chair.

1. Updated RSA – Moved to approve. Seconded. Passes with 1 abstention.
 - a) CC RSA was reviewed and approved.
 - b) Updated CC RSA will be shared for 1 week using Google Docs with Faculty Senate for their review and comment.
2. New CC Member – Moved to accept. Seconded. Passed.
 - a) Director of Adult Basic Education (ABE); Rigieta Lord is the new CC non-voting member.
 - b) CC will now have a representative from the non-credit department (ABE & Vocational) which sounds logical as they are members of the Faculty Senate and also have needs in SLO/PLO training which CC can help provide.
3. October 02, 2017 Draft Minutes – Moved to approved w/ minor changes. Seconded. Passed with 1 abstention.
 - a) Take-out unnecessary bracket under agenda item 1.
4. CC Procedure Group Report –
 - a) Need to delete “Creating a new department” section procedures. This procedure now falls under the IEC responsibilities.
 - b) Taskforce needs to regroup and further review/discuss updates for CC Procedures.
5. CAP066 Group Report –
 - a) Taskforce was able to solicit some feedback from all departments regarding CAP066 course. The general consensus is that some departments want to keep course, but strongly feel course needs to be revised. Other departments on the other hand, feel CAP066 is not necessary as course contents can be divided and tied into CMI101 and ICS101. Doing this will also help students with their Pell and their graduation time.
 - b) It was suggested that taskforce looked at this idea to take CAP066 course into CMI101 & ICS101.

Meeting adjourned at 11:55A.M.

Future agenda items:

1. Minutes for October 16, 2017
3. Updates on CC Procedures
4. Updates on CC RSA
5. Updates on CAP066
6. Social Issues vs Social Sciences
7. ENG 211
8. Marine Science Certificate Program sheet
9. Discussion of science courses without labs

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays. Next meeting will be on Monday, November 06, 2017.

Respectfully submitted,

Meitaka Kendall-Lekka
Recording Secretary