

**Curriculum Committee
Minutes – February 27, 2017
Special Meeting**

Date: February 27, 2017 (Monday), 11:00 A.M. in WH 202

Agenda:

1. Minutes for February 20, 2017 – Notice of approval
2. ENG 067 Basic Academic English
3. ENG 089 Intermediate Academic Reading and Writing
4. ENG 099 Advanced Academic Reading and Writing
5. IDS 140 Introduction to Popular Culture
6. IDS 170 The Genre of Climate Fiction
7. BA in Elementary Education Program Sheet
8. AA in Business Program Sheet
9. ENG 086 Intermediate Academic Listening and Speaking
10. ENG 096 Advanced Academic Listening and Speaking

Mary Van Auken
Catherine Good
Elizabeth Switaj

Ernest Canonigo
Florence Peter
Jennifer Seru

Stanley Lorennij
Pamela Perkins
Jomi Capelle

Vasemaca Savu
Jacinta Samuel - Guest
Nik Willson - Guest

Agenda Item(s):

The meeting was called to order at 11:07 A.M. in WH202 by Mary Van Auken, Chair.

1. Minutes for February 20, 2017 – Motion to approve. Seconded. Passed by online vote on February 23, 2017.
2. ENG 067 Basic Academic English – Moved to approve. Seconded. Passed.
3. ENG 089 Intermediate Academic English – Moved to approve. Seconded. Passed.
4. ENG 099 Advanced Academic English – Moved to approve. Seconded. Passed.
5. IDS 140 Introduction to Popular Culture – Moved to approve. Seconded. Passed.
6. IDS 170 The Genre of Climate Fiction – Moved to approve. Seconded. Passed.
7. BA in Elementary Education Program Sheet – Tabled.
8. AA in Business Program Sheet – Tabled.

9. ENG 086 Intermediate Academic Listening and Speaking – Moved to approve. Seconded. Passed.
10. ENG 096 Advanced Academic Listening and Speaking – Moved to approve. Seconded. Passed

New Business:

11. Course Outline Editor position – With the departure of the Ruth Abbott, a new Course Outline Editor needs to be selected. Nominations will be accepted during the next meeting.
12. Institutional Research Representative – Per the Curriculum Committee RSA, the membership includes a representative from Institutional Research. To replace Ruth Abbott in that capacity, the CC Chair will invite Cheryl Vila fill that position on the Committee.
13. Curriculum Committee RSA – Discussion – the current RSA states “The Committee shall report to the Executive Council through the President of the Faculty Senate.” Common practice has been for the Dean of Academic Affairs to report to EC. The Committee will review the current RSA (shared on Google Drive) and discuss the issue at the next meeting.

Meeting adjourned at 12:20 P.M.

Future agenda items:

Minutes

Minutes for February 27, 2017

Procedures

Systematic review of contact hours/credits on course outlines

Membership

CC RSA revision - Replace Dean of Student Services with Director of Financial Aid
Course Outline Editor – Nominations needed to replace departing member

Program Sheets

BAEE Program Sheet
A.A in Business Program Sheet

Course Outlines

AGRI 201 Horticultural Crop Production
AGRI 221 Crop Protection
EDU 111 Teaching Climate Change

Templates

Template for Elimination of a Course or Program

Procedures

Procedure for Electronic Voting

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays.

Spring 2017 Dates: 3/6, 3/20, 4/3, 4/17, 5/5

Respectfully submitted,

Catherine Good
Recording Secretary