

**Curriculum Committee
Minutes – September 19, 2016**

Date: September 19, 2016 (Monday), 11:00 A.M, in WH202

Agenda:

1. Call to order as the Curriculum Committee
2. Curriculum Committee RSA
3. Minutes for Monday, September 12, 2016
4. SCI 220 Marine Field Research Methods
5. Nursing Program Course Sequence
6. SCI 260 Independent Research in Marine Science
7. CMI Integrated Planning Process and Timeline

Mary Van Auken
Catherine Good
Elizabeth Switaj

Erin Tsai
Ernest Canonigo
Florence Peter

Jomi Capelle
Meitaka Lekka
Melinda Nish

Pamela Perkins
Ruth Abbott
Serena Hackerott
Wilbert Alik

Agenda Item(s):

The meeting was called to order at 11:12 A.M. in WH202 by Mary Van Auken, Chair.

1. The Chair Mary Van Auken, called the meeting to order under the Curriculum Committee RSA approved 8/05/2016. On September 9, 2016, Faculty Senate approved a motion authorizing the Curriculum and Assessment Committee to submit the 2016-17 Curriculum Committee Role Scope and Authority document to the Executive Committee as written.
2. Curriculum Committee RSA – Discussion of EC action to change CC Membership.
 - a. According to Executive Council draft minutes on 8/17/2016, a change in CC membership was approved that removed Dean of Student Services and added Director of Financial Aid. However this did not represent what was in the 2016-2017 Curriculum Committee RSA as approved on August 5, 2017.
 - b. Initially a motion was made to accept the change in membership and approve an updated RSA. Seconded. Passed.
 - c. Upon further discussion a motion was made to rescind the vote pending a review of approved EC minutes and additional explanation from the EC. Seconded. Passed with 3 opposed.
3. Minutes for Monday, September 12, 2016 – Moved to approve. Seconded. Passed

4. SCI 220 Marine Field Research Methods – Moved to approve. Seconded. Passed.

The Course Outline Editor will insert the CIP (Classification of Instructional Programs) Code on the document prior to presenting for signatures.

5. Nursing Program Course Sequence – Tabled.

The concern is NURS110 which would need to run for 8 weeks during the summer session. Due to the length of the course further discussion is needed to avoid problems with registration and grade submission.

6. SCI 260 Independent Research in Marine Science – No action taken.

7. CMI Integrated Planning Process and Timeline – Ruth informally presented information on this document created by IPC. She indicated that three task forces were authorized. Duties for Task Force 1 included setting the template and rubrics for program reviews. Task Force 2 would read academic program reviews and Task Force 3 would read administrative program reviews. She also pointed out that all departments needed to complete a program review or review report by November 11 in order for any new initiatives to be funded in the 2017-2018 budget.

Meeting adjourned at 12:17 P.M

Future agenda items:

Minutes

Minutes for September 19, 2016

Membership

CC RSA revision - Replace Dean of Student Services with Director of Financial Aid

New Program Proposals

B.S. Degree in Elementary Education Program Proposal

Certificate of Completion in Marine Science Program Proposal

Course Outlines

AGRI 201 Horticultural Crop Production

AGRI 221 Crop Protection

SCI 111 Environmental Science

SCI 135 Intro to Marine Science

SCI 225 Principles of Aquaculture

SCI 235 Tropical Marine Ecosystems

SCI 240 Marine Conservation and Management

SCI 245 Integrated Coastal Management

SCI 250 Internship in Marine Science

SCI 255 Data Analysis and Presentation

SCI 260 Independent Research in Marine Science
MSC 201 PADI Advanced Scuba and Scientific Diving
MATH 121 College Trigonometry
EDU 111 Teaching Climate Change
ENG 151 Pacific Literature
PI 260 Nuclear Tests in the Pacific
PSY 201 Human Growth and Development
SOC 130 Introduction to Sociology
PI 122 Issues in Pacific Studies

Templates

CC Minutes Template
Program Review Template
Template for Elimination of a Course or Program

Procedures

Procedure for Electronic Voting

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays.

Fall 2016 dates: 10/3, 10/17, 11/7, 11/21, 12/5

Respectfully submitted,

Catherine Good
Recording Secretary