

**Curriculum and Assessment Committee
Minutes – September 12, 2016
Special Meeting**

Date: September 12, 2016 (Monday), 11:00 A.M, in WH202

Agenda:

1. Minutes for Monday, August 15, 2016
2. Minutes for Monday, September 5, 2016
3. A.A. in Business Administration Program Sheet
4. Nursing Program Course Sequence
5. Marine Science Program Learning Outcomes (PLOs)
6. MSC 103 Open Water Scuba
7. SCI 220 Marine Field Research Methods
8. SCI 260 Independent Research in Marine Science
9. CMI Integrated Planning Process and Timeline

Mary Van Auken
Vasemaca Savu
Elizabeth Switaj
Ernest Canonigo

Florence Peter
Jennifer Seru
Meitaka Lekka
Melinda Nish

Pamela Perkins
Ruth Abbott
Stanley Lorennij
Serena Hackerott

Wilbert Alik

Agenda Item(s):

The special meeting was called to order at **11:03A.M.** in WH202 by Mary Van Auken, Chair.

1. Minutes for Monday, August 15, 2016 – Moved to approve. Seconded. Passed with 3 abstentions.
2. Minutes for Monday, September 5, 2016 – Moved to approve with changes. Seconded. Passed with 1 abstention.
3. A.A. in Business Administration Program Sheet – Updated. Moved to approved. Seconded. Passed.
4. Nursing Program Course Sequence – a motion was made to form a working group consists of Florence, Va, Ernest, and Serena to iron-out summer Science courses to fit Nursing Program course sequence and bring back to present at next CC meeting. Seconded. Passed.

5. Marine Science Program Learning Outcomes – Moved to approve. Seconded. Passed with 1 abstention.

6. MSC103 Open Water Scuba – Moved to approve. Seconded. Passed.

CC didn't have time to review rest of Marine Science courses below and agreed to refer two courses to working group mentioned in item #4 above to further review and update to newest course outline templates for next CC meeting.

7. SCI 220 Marine Field Research Methods – No action taken.

8. SCI 260 Independent Research in Marine Science – No action taken.

9. CMI Integrated Planning Process and Timeline – No action taken.

Meeting adjourned at 12:11 PM

Future agenda items:

Minutes

Minutes for September 12, 2016

Membership

CC RSA revision - Replace Dean of Student Services with Director of Financial Aid (this was an action approved by EC on 8/17/2016 but not approved by CAC/CC)

Program Review Reports – Fall 2016

Business Program Review Report
General Education Program Review Report
Education Program Review Report
Liberal Arts Program Review Report
Vocational Program Review Report

New Program Proposals

B.S. Degree in Elementary Education Program Proposal
Certificate of Completion in Marine Science Program Proposal

Course Outlines

SCI 111 Environmental Science
SCI 135 Intro to Marine Science
SCI 220 Marine Field Research Methods
SCI 225 Principles of Aquaculture
SCI 235 Tropical Marine Ecosystems
SCI 240 Marine Conservation and Management
SCI 245 Integrated Coastal Management
SCI 250 Internship in Marine Science
SCI 255 Data Analysis and Presentation

SCI 260 Independent Research in Marine Science
MSC 201 PADI Advanced Scuba and Scientific Diving
MATH 121 College Trigonometry
EDU 111 Teaching Climate Change
ENG 151 Pacific Literature
PI 260 Nuclear Tests in the Pacific
PSY 201 Human Growth and Development
SOC 130 Introduction to Sociology
PI 122 Issues in Pacific Studies

Templates

CC Minutes Template
Program Review Template
Template for Elimination of a Course or Program

Procedures

Procedure for Electronic Voting

Next meetings:

Regularly scheduled meetings are 1st and 3rd Mondays.

Fall 2016 dates: 9/19, 10/3, 10/17, 11/7, 11/21, 12/5

Respectfully submitted,

Meitaka Lekka
Acting Recording Secretary

Catherine Good
Recording Secretary