

**Curriculum and Assessment Committee  
Minutes – February 29, 2016  
(Special Meeting)**

Date: February 29, 2016 (Monday), 11:00 A.M, WH 202

Agenda:

1. Minutes for Monday, February 22, 2016
2. Liberal Arts Program Review SY 2011 - 2015,
3. Maritime Initial Program Review Report Spring 2014 - Fall 2015
4. Certificate of Completion in Accounting Clerkship Initial Program Review - SY 2014 - 2015

Attendance:

Mary Van Auken	Jennifer Seru	Wilbert Alik	William Reiher
Ruth Abbott	Chris Sebastian	Florence Peter	Beylul Solomon
Don Hess	Ernest Canonigo	Meitaka Lekka	Catherine Good
Vasemaca Savu	Rachel Salomon	Stanley Lorennij	Edward Adiniwin - Guest

**Agenda Item(s):**

The meeting was called to order at 11:03 A.M. in WH 202 by Mary Van Auken.

1. Minutes for Monday, February 22, 2016 - Moved to approve. Seconded. Passed.
2. Liberal Arts Program Review SY 2011 - 2015 - Moved to accept. Seconded. Passed.
  - a. Program Review Document Rubric completed.
  - b. Review of Academic Programs Rubric completed.
3. Maritime Initial Program Review Report Spring 2014-Fall 2015 - Moved to accept. Seconded. Passed.
4. Certificate of Completion in Accounting Clerkship Initial Program Review - SY 2014 - 2015 - Moved to accept. Seconded. Passed.
  - a. Rubricizing not completed.

Meeting adjourned at 12:05 P.M.

**Future agenda items:**

**Minutes**

Minutes for February 29, 2016 (Special)

**Program Reviews**

Review of Co-curricular Academic Programs Rubric - new rubric for academic support programs

without courses associated with them.

Academic Support Program Review - SY 2013 – 2015 - Complete the Review of Program Rubric

Library Program Review - SY 2010 - 2015 - Complete the Review of Program Rubric

Certificate of Completion in Accounting Clerkship Initial Program Review SY 2014 - 2015 -

Complete the Review of Program Rubric and the Review of Academic Programs Rubric

Nursing Program Review SP 2013 - FA 2015

### **Program Review Reports**

General Education Program Review Report Fall 2015

Developmental Education Program Review Report Spring 2015 - Fall 2015

### **New Program Proposals**

A.A Degree in Business Program Proposal

### **Course Outlines**

PI 260 Nuclear Tests in the Pacific

PSY 201 Human Growth and Development

SOC 130 Introduction to Sociology

PI 122 Issues in Pacific Studies

### **Templates**

Template for Elimination of a Course or Program

### **Next meetings:**

Regularly scheduled meetings are 1<sup>st</sup> and 4<sup>th</sup> Mondays, 3<sup>rd</sup> Wednesday.

Spring 2016 dates: 3/7, 3/28, 4/4, 4/20, 4/25, 5/18, 5/23

Respectfully submitted,

Catherine Good

Recording Secretary