

**Curriculum and Assessment Committee
Minutes – February 22, 2016**

Date: February 22, 2016 (Monday), 11:00 A.M, WH 202

Agenda:

1. Minutes for February 17, 2016
2. Minutes for February 20, 2016
3. Developmental Education Program Review Fall 2012 - Fall 2014
4. Academic Support Program Review SY 2013 – 2015
5. Library Program Review SY 2010 - 2015
6. Accounting Certificate Program Review SY 2014 - 2015

Attendance:

Mary Van Auken	Jennifer Seru	Wilbert Alik	William Reiher
Ruth Abbott	Chris Sebastian	Florence Peter	Cheryl Vila
Don Hess	Ernest Canonigo	Meitaka Lekka	Catherine Good
Vasemaca Savu	Rachel Salomon	Jomi Capelle	

Agenda Item(s):

The meeting was called to order at 10:04 A.M. in College Center Conference Room by Mary Van Auken.

1. Minutes for February 17, 2016 - Moved to approve. Seconded. Passed.
2. Minutes for February 20, 2016 - Moved to approve. Seconded. Passed.
3. Developmental Education Program Review Fall 2012 - Fall 2014.
 - a. Program Review Document Rubric completed.
 - b. Review of Academic Programs Rubric completed.
4. Academic Support Program Review - SY 2013 – 2015 - Move to accept. Seconded. Passed.
 - a. Program Review Document Rubric completed.
 - b. Review of Academic Programs Rubric not completed. Rubric was deemed insufficient for academic programs without courses associated with them.
5. Library Program Review - SY 2010 - 2015 - Move to accept. Seconded. Passed.
 - a. Program Review Document Rubric completed.
 - b. Review of Academic Programs Rubric not completed. Rubric was deemed insufficient for academic programs without courses associated with them.
6. Accounting Certificate Program Review SY 2014 - 2015 - Tabled.

Additional Business:

7. Motion to create a different Review of Academic Programs Rubric for academic programs which do not have courses associated with them. Move to approve. Seconded. Passed.
8. The Chair called for a special meeting on Monday, February 29, 2016 at 11:00 in WH202.

Meeting adjourned at 11:57 A. M.

Future agenda items:

Minutes

Minutes for February 22, 2016

Program Reviews

Liberal Arts Program Review SY 2011 - 2015
Certificate for Accounting Clerkship Program Review SY 2014 - 2015
Nursing Program Review SP 2013 - FA 2015
Review of Academic Programs Rubric - revised for student support programs without courses associated with them
Academic Support Program Review - SY 2013 – 2015 - Complete the Review of Program Rubric
Library Program Review - SY 2010 - 2015 - Complete the Review of Program Rubric

Program Review Reports

Maritime Initial Program Review Report Spring 2014-Fall 2015
General Education Program Review Report Fall 2015
Developmental Education Program Review Report Spring 2015 - Fall 2015

New Program Proposals

A.A Degree in Business Program Proposal

Course Outlines

PI 260 Nuclear Tests in the Pacific
PSY 201 Human Growth and Development
SOC 130 Introduction to Sociology
PI 122 Issues in Pacific Studies

Templates

Template for Elimination of a Course or Program

Next meetings:

Regularly scheduled meetings are 1st and 4th Mondays, 3rd Wednesday.

Spring 2016 dates: 2/29 (Spc), 3/7, 3/28, 4/4, 4/20, 4/25, 5/18, 5/23

Respectfully submitted,

Catherine Good
Recording Secretary