

**Curriculum and Assessment Committee  
Minutes – February 20, 2016**

Date: February 20, 2016 (Saturday), 10:00 A.M, College Center Conference Room

Agenda:

1. Maritime Program Review Report - Spring 2014 - Fall 2015
2. Carpentry Program Review Report - Spring 2012 - Fall 2015
3. Developmental Education Program Review - Fall 2012 – Fall 2014
4. Academic Support Program Review - SY 2013 – 2015
5. Library Program Review - SY 2010 - 2015
6. Education Program Review Report - Spring 2014 - Fall 2015
7. Liberal Arts Program Review - SY 2011 – 2015
8. Accounting Certificate Program Review SY 2014 - 2015

Attendance:

Mary Van Auken	Jennifer Seru	Wilbert Alik	Beylul Solomon
Ruth Abbott	Chris Sebastian	Stanley Lorenni	Catherine Good
Don Hess	Ernest Canonigo	Florence Peter	Jemimah Razalan- Guest
Vasemaca Savu	Rachel Salomon	Meitaka Lekka	

**Agenda Item(s):**

The meeting was called to order at 10:08 A.M. in College Center Conference Room by Mary Van Auken.

1. Maritime Program Review Report (Initial) – Spring 2014 - Fall 2015 - Tabled.
  - a. Weakness - Lack of SLO analysis - further training needs to happen concerning SLOs for all future Reviews and Review Reports.
2. Carpentry Program Review Report (Initial) – Spring 2012 - Fall 2015 - Moved to accept with addition of PLOs and program budget. Seconded. Passed.
  - a. Weakness - Lack of SLO analysis - further training needs to happen concerning SLOs for all future Reviews and Review Reports.
3. Developmental Education Program Review – Fall 2012 – Fall 2014 - Moved to accept with addition of STeM budget and Appendix C - FYE Report. Seconded. Passed.
4. Academic Support Program Review - SY 2013 – 2015 - Tabled.
  - a. Sections 1 - 8 reviewed and discussed.
  - b. Sections 9 - 12 need revision and additional review.
5. Library Program Review - SY 2010 - 2015 - Reviewed and discussed. Tabled.
  - a. Section 6 and Appendices need 2015 Data.

- b. Section 10 needs quarterly work plans
- 6. Education Program Review Report - Spring 2014 – Fall 2015 - Move to accept. Seconded. Passed.
- 7. Liberal Arts Program Review - SY 2011 – 2015 - Tabled.
  - a. Sections 1 - 8 reviewed and discussed.
  - b. Section 6 needs STeM data included.
  - c. Sections 9 & 10 needs to be completed.
  - d. Sections 11 - 12 reviewed and discussed.
- 8. Accounting Certificate Program Review SY 2014 - 2015 - Initial review and discussion. Tabled.

Meeting adjourned at 2:30 P. M.

### **Future agenda items:**

#### **Minutes**

Minutes for February 17, 2016

Minutes for February 20, 2016

#### **Program Reviews**

Academic Support Program Review SY 2013 - 2015

Library Program Review - SY 2010 - 2015

Certificate for Accounting Clerkship Program Review - SY 2014 - 2015

Liberal Arts Program Review SY 2011 - 2015

Nursing Program Review SP 2013 - FA 2015

Reassessment of Program Review template

#### **Program Review Reports**

Maritime Program Review Report (Initial) Spring 2014-Fall 2015

General Education Program Review Report - Fall 2015

Developmental Education Program Review Report - Spring 2015 - Fall 2015

#### **New Program Proposals**

A.A Degree in Business Program Proposal

#### **Course Outlines**

PI 260 Nuclear Tests in the Pacific

PSY 201 Human Growth and Development

SOC 130 Introduction to Sociology

PI 122 Issues in Pacific Studies

#### **Templates**

Template for Elimination of a Course or Program

Next meetings:

Regularly scheduled meetings are 1<sup>st</sup> and 4<sup>th</sup> Mondays, 3<sup>rd</sup> Wednesday.

Spring 2016 dates: 2/22, 3/7, 3/28, 4/4, 4/20, 4/25, 5/18, 5/23

Respectfully submitted,

Catherine Good  
Recording Secretary